

Minutes of the Ordinary Meeting of GREAT HOUGHTON PARISH COUNCIL held on Tuesday 9 January 2018, in the Village Hall, Great Houghton (Subject to approval at next meeting)

Present: Cllr T Bowler (Chair), Cllr N Declerck, Cllr Cansdale, Cllr R Jeakings, Cllr P Jinks, Cllr Kilborn (arrived 7.40)

Also present: M Billingham Parish Clerk, NCC Cllr E Bowen, Neighbourhood Warden P Townsend, two residents from Willow Lane

479/18 Opening procedures:

- a) **Apologies for absence** – were received and approved from Cllr R Shaw (unwell), NBC Cllr Flavell (attending funeral)
- b) **Approval of the minutes of the previous meeting** – The minutes of the ordinary meeting dated 12 December 2017 were considered and it was **RESOLVED** that the minutes were a true record of the meeting and signed by the Chairman.
- c) **Declarations of interests from members** – There were no declarations of interests relating to any agenda items.

480/18 Public Participation Section - Members of the public present declined invitation to address meeting

481/18 Reports

- a) **County Councillor.** Cllr Bowen advised that she had now taken on the role as cabinet member for adult services which were facing particular challenges with their being a massive shortfall in the social care budget. More people living longer, shortage of suitable accommodation adding extra pressure to NHS in freeing hospital beds with Northampton being the worst county for transfers from hospitals. Believed there was a need for citizen partnership concept with NHS to jointly work together for care of elderly relatives. NCC has no funds and is seeking further money from Government. Would like to see Unitary Council instead of current two tier structure. Would make economic sense but NBC apposed. Agreed to look into matter of recent white line painting at some road junctions in village
- b) **Borough Councillor** – following report submitted after meeting: I have been in contact with NBC planning department with regards to the concern you had about Houghton Gate. I read the Lambert Smith Hampton Report and can say that this site has not been allocated for development. If anything comes up in the future I will let you know. I have also been in touch with the planning officers with regards to the new development on the Newport Pagnell Road and the concerns about this development affecting Great Houghton. I have spoken to her again today and she is going to arrange a meeting for you and myself together with the planning officer and the developers as soon as appropriate. She will get back to us when that meeting has been arranged. With regards the large Lorries driving though the village, I am in touch with various people to see how this can be sorted out.
- c) **Police/ Neighbourhood Warden.** The meeting was referred to report from Police previously circulated. There was no reported crime last month. Paul Townsend introduced himself as the Neighbourhood Warden who had attended the Brackmills Wood site visit along with the Park Ranger. He advised of his other duties and extended area of responsibility. He advised that the best way to make contact would be through NBC Environmental Health.
- d) **Great Houghton Playing Fields Association (GHPFA):** There was no report as there was no meeting last month. GHPC representatives will be attending next meeting on Tuesday 30 January

482/18 Finance & Administration Reports

- a. Members received and **APPROVED** the Receipts and Payments account and the Bank Reconciliation for the period to the end of December 2017. The Clerk confirmed a balance of £31530.53. Income included £135 advertising and .70p bank interest. The meeting was advised of the Internal Control Quarterly Report (previously circulated) that had been completed and signed by the councillor responsible having found everything in order.
- b. Members **AUTHORISED** the following payments:

BT	100392	Telephone	115.92	19.32
Parish Clerk	100393	Expenses	23.64	
Parish Clerk	100394	Salary	194.42	
HMRC	100395	PAYE	48.80	
123-Reg	DD	Web Hosting	11.99	
			394.77	19.32

- c) **To Consider and Determine 2018 Budget and Precept:** The council considered the proposed budget statement (previously circulated and attached in appendix A). It was **RESOLVED** to adopt the proposed budget including the existing Precept level of £20300 with no further increase. **ACTION:** Clerk to complete and submit Precept claim form.

483/18 To Receive the Clerks Report: The meeting was referred to the communication received from Cogenhoe & Whiston Parish Council (previously circulated) regarding the joint meeting to be held on the 24 January regarding the NCC budget proposals and the cut in bus services. **ACTION:** Clerk to confirm names of councillors who will be attending.

484/18 To receive the planning report:

A Applications Received

N/2017/1634 31 High Street Gt Houghton Non Material Amendment	ACTION Clerk to seek further details of amendment and why no letter of consultation	
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- B **To further consider Houghton Gate Development:** The meeting was referred to responses previously circulated. It would seem that the original proposal was made in 2011 but not taken forward. There is no formal application at this time despite the local farmer being given notice to quit the land. No further action at this time.
- C **To further consider Design Statement:** It was proposed that this matter would be better addressed by way of an advisory committee that could consider and produce a draft document for consideration and approval by full council. **ACTION:** Clerk to confirm arrangements.

485/18 To consider further the NBC Northampton Local Plan Part 2 (Sites Consultation): No further response received.

486/18 To consider further response to the SNC Local Plan (Part2 a). No further response received

487/18 To receive Report on village maintenance matters: Community Team now back working on cutting back hedge and painting fencing and rails on slope and rail bed. - Refurbishment of Notice Boards Ongoing – Damage to chain link fence, company had responded confirming driver willing to

pay. Awaiting quote from contractor who is currently on holiday - Dog Fouling. The meeting was referred to previously circulated communication and photographs of damage/removal of notices at Pocket Park. Some suspicion as to individual responsible. **ACTION** Clerk to arrange for replacement signs including confirmation that posted on behalf of GHPC (LGA72 s 232) and penalty for damage (CDA71 ss1 & 4).

488/18 To consider and determine matters relating to GHPFA renewal of lease:

The meeting was referred to response from GHPFA chair regarding meeting with SLCC.

489/18 To consider future development of website and its management: The meeting was advised of the discussions held with Graphic Vent who were most helpful. It would seem that the way in which our current website has been put together is extremely complicated thereby requiring some work to update pages. Simpler and more easily manageable sites are now available and technical support and training can be provided to enable updates to be completed in-house, but may not be appropriate depending on what exactly is required from the site. **ACTION:** councillors to submit views and considerations to nominated councillor for further consideration and determination at next meeting.

490/18 To receive updated report on traffic management issues: No further responses received. The meeting was advised that the software had now been obtained enabling data to be downloaded from the speed activated camera. It was hoped that this will provide some useful information relating to traffic through the village.

491/18 To Consider and determine response to NBC Overview & Security Work Programme: The meeting was referred to communication previously circulated seeking support from residents. It was proposed that the opportunity for the council to participate should be taken. **ACTION:** Councillors to submit ideas to be determined at the next meeting.

492/18 Further Development of BT Telephone Kiosk – Ongoing- awaiting confirmation of decommissioning.

493/18 To consider the monthly message: to advise of the consequences of damaging or removing notices posted by the Council.

The Chairman closed the meeting at 9.15

Signed.....

Date.....

**Appendix A - GREAT
HOUGHTON PARISH COUNCIL
2018/2019 RECEIPTS AND PAYMENTS DRAFT BUDGET**

2016/17 ACTUAL		2017/18 ACTUAL TO DATE	2018/19 ANNUAL BUDGET
£	RECEIPTS	£	£
19,700.00	Precept	20,300.00	20,300
59.00	Grants/S106	1,000.00	0
0.00	Insurance claims	0.00	0
6.73	Bank interest	3.16	7
755.00	Advertising for Village Magazine	705.00	800
1,910.00	VAT claims	429.37	350
15.36	Other	15.65	0
22,446.09	Total receipts	22,453.18	21,457
	PAYMENTS		
	Village Maintenance		
2,460.00	Mowing	1,830.00	3,000
1,200.00	Dog Bin Emptying	0.00	1,200
0.00	Other	2,729.63	2,000
3,660.00		4,559.63	6,200.00
0.00	Pocket Park Maintenance		
0.00	Maintenance	406.00	100
0.00		406.00	100
188.00	Church Clock		
188.00	Maintenance	0.00	220
		0.00	220
2,000.00	Village Hall		
6,266.92	Replacement	3,962.71	4,000
8,266.92	Loan repayment	3,133.46	6,300
		7,096.17	10,300
	Grants & Donations (under s137, Local Government Act 1972)		
	<i>7.57x 502 = £3800.14</i>		
	<i>maximum this year £</i>		
0.00	Royal British Legion Remembrance Day appeal	0.00	150
0.00	General Power of Competence	200.00	0
0.00	Other (electorate discretion)	0.00	0
0.00		200.00	150.00
	Administration		
862.58	Clerk	1,846.20	2,350
220.15	Expenses	96.00	500
0.00	Cllrs expenses	0.00	100
0.00	Travel Allowance	146.74	200
386.40	Insurance	408.26	400

268.96	Stationery & postage	364.45	250
990.58	Telephones & Broadband	692.79	800
317.00	Audit	120.00	400
35.88	Web site	224.57	750
291.82	New and replacement equipment- Defibrillator	99.99	1,000
179.60	PAYE & NI	404.80	600
302.34	Training	869.40	1,000
462.00	Hall rental	330.00	300
600.00	Professional fees	75.19	460
376.72	Subscriptions	577.16	550
1,830.00	Parish News Printing	1,040.00	2,000
975.00	Other costs	400.00	500
8,099.03		7,695.55	12,160
357.93	VAT	385.17	250
20,571.88	Total Payments	20,342.52	29,380.00
1,874.21	Net Receipts/ (Payments)	2,110.66	(7,923.00)
TOTAL	Bank Balances	TOTAL	TOTAL
25,291.32	Opening	30,347.12	33,500
1,874.21	Net Receipts/ (Payments)	2,110.66	(6,523.00)
27,165.53	Closing	32,457.78	26,977