

Great Houghton Parish Council

Chairman:
Councillor Thomas Bowler

Clerk:
Mr Mike Billingham

Councillors are summoned to the **Annual Meeting of Great Houghton Parish Council** to be held at **7.20 pm on Tuesday 8th May 2018** in Great Houghton Village Hall, Leys Lane, NN4 0AN

Members of the public and press are very welcome to attend



Mike Billingham

Clerk

Dated 3 May 2018

The business to be transacted at the meeting is as follows:-

Annual Business

546/18. Election of Chairman and declaration of acceptance of office	
547/18. Election of Vice Chairman	
548/18. To receive and approve Apologies for absence	
549/18. To approve minutes of previous meeting held on Tuesday 10 April 2018	
549/18. To receive declarations of interest related to the business on the agenda. <i>(Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business)</i>	
550/18. Public Participation Section <i>(Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes)</i>	
551/18 To Approve/re-adopt following policies (previously circulated): <ul style="list-style-type: none"> • Approve Standing Orders • Approve Council Action Plan • Approve Declaration of Acceptance of Office • Approve Data Control Policy • Re-adopt Financial Regulations • Re-adopt Complaints Procedure • Re-adopt Equal Opportunities Policy • Re-adopt Governance Risk-Assessment Policy • Re-adopt Internal Control Procedure • Re-adopt Travel Allowance Policy • Re-adopt Media Policy • Re-adopt Training Policy • Re-adopt Website Management policy 	

552/18. To assign Councillor Responsibilities and Areas (previously circulated)	
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Ordinary Business

<p>553/18 Reports</p> <ul style="list-style-type: none"> a) To receive report from Count To receive Receipts and Payment Accounts a) Payments to be authorised y Councillor b) To receive report from Borough Councillor c) To receive reports from Police / Neighbourhood Warden d) To receive report from Great Houghton Playing Fields Association 	
<p>554/18 To receive and adopt the Finance & Administration Report</p> <ul style="list-style-type: none"> b) To receive Receipts and Payment Accounts c) Payments to be authorised d) To consider and approve part 3 AGAR <ul style="list-style-type: none"> 1. Annual Governance Statement 2. Accounting Statements 2017/2018 3. To receive and note the Internal Audit Report e) To receive report on Clerks annual appraisal and revised contract 	
<p>555/18 To receive the Clerk's report</p> <ul style="list-style-type: none"> a) Email Addresses @greathoughton.org.uk 	
<p>556/18 To receive and consider monthly planning applications (as previously circulated and accessible at www.greathoughton.org.uk)</p> <ul style="list-style-type: none"> a) N/2018/0440 – 20 Willow Lane – Single storey extension and loft conversion b) Public Footpath KU9 Diversion c) Receive report from PAG d) Receive report from DSAG 	
<p>557/18 To further consider development of BT Kiosk</p>	
<p>558/18 To consider matters relating to GHPFA – Renewal of lease</p>	
<p>559/18 To consider and approve NCALC as Data Control Officer</p>	
<p>560/18 To consider and determine quotations received for renewal of Website</p>	
<p>561/18 To receive Report on village maintenance matters</p> <ul style="list-style-type: none"> a) Damage to Chain-Link fence b) Resurfacing Leys Lane 	
<p>562/18 To receive updated report on traffic management issues</p> <ul style="list-style-type: none"> a) Road Closure The Green 	
<p>563/18 To consider the monthly public messages</p>	

