

Minutes of the Ordinary Meeting of GREAT HOUGHTON PARISH COUNCIL held on Tuesday 11th April 2017, in the Village Hall, Great Houghton (Subject to approval at next meeting)

Present: Cllr T Skirrow (Chair), Cllr P Jinks, Cllr T Bowler, Cllr G Kilborn, Cllr R Shaw, Cllr N Declerck

Also present: Mrs Tina Charteress (Locum Clerk) & Borough Cllr Penny Flavell

334/17 Opening procedures:

- a) **Apologies for absence** – were received from County Cllr Phil Larratt, and Mike Billingham Parish Clerk (on holiday)
- b) **Approval of the minutes of the previous meeting** – The minutes of the ordinary meeting dated 14th March 2017 were approved, as a true record by the meeting and signed by the Chairman.
- c) **Declarations of interests from members** – There were no declaration of interests from those present.

335/17 Public Participation Section: There were no members of the public present

336/17 Reports

- a) **County Councillor** No Report provided
- b) **Borough Councillor** Cllr Penny Flavell advised the meeting that she has managed to get the street sign replaced on The Cross. Cllr Flavell said she will contact Helen Howard at Northamptonshire Highways to chase the work needed on the A428. Cllr Declerck advised the meeting of further contact details which could help the situation.
- c) **Police/ Neighbourhood Warden** – The police reported no crime in the area however Cllr Shaw advised the meeting of a number of crimes in Little Houghton. The Chairman reported that the new Special Constable will not be requiring the cabinet as previously agreed.
- d) **Great Houghton Playing Fields Association:** The Chairman said the finances are looking very healthy.

337/17 Finance & Administration Reports

To Receive Receipts and Payments Account – Members received the Receipts and Payments account for the period to the end of March 2017. The Clerk confirmed a bank balance of £30347.12. Income includes reimbursement of £318.41 for pole.

a) **Following Payments were authorised:**

Date	Payee	Cheque No.	Description	Total	VAT
11.04.17	Assured Fire & Security	100316	CCTV	3962.71	660.45
	Graphic Vent	100317	Website	121.19	20.20
	Northants ACRE	100318	Membership	35.00	
	M Billingham	100319	Salary	192.59	
	M Billingham	100320	Expenses	68.94	
	HMRC	100321	PAYE	48.20	
				4428.63	685.65

338/17 To Receive the Clerks Report: (Written)

- War Memorial – Hopefully progress is now being made with our re-submitted application in the process of being considered along with report from Conservation Officer supporting application.
- BT Telephone Kiosk - (see separate agenda item 342/17) Adoption of Box will need to be determined
- GHPFA CCTV - (see separate agenda item 343/17). Assured have provided separate corrected invoice for GHPC (see Payments to be authorised 337/17 (b)). They are not prepared to provide any further briefing/training without further charge. The matter of payment of invoice to be determined by council. No further information regarding development plan received.
- Police Report/Firearms Cabinet – See response from SPC Thompson (previously circulated). Unfortunately cabinet no longer required. Will need to consider best time for presence in village.

- Current Councillor Vacancy - (see separate agenda item 344/17) Notices have been displayed advert will be included in next Parish News. Cllr Kilborn has spoken to neighbours. Cllr Skirrow has invited resident in High Street to consider. No formal enquiries received.
- Website and Facebook – Have requested further information regarding Facebook from Graphic Vent, awaiting response.

339/17 To receive the planning report:

N/2017/0102 Little Norway. Further variation of conditions 2, 6, 15, 22, 234 and 27 of planning permission N/2016/0412	No further comments other than those previously submitted strongly objecting to this application	
N/2017/0189 Erection of Split Level Car Park 5-7 The Lakes, Northampton	No Comments	
N/2017/0258 Rear/Side ground and first floor extension – 77 High Street, Gt Houghton	Satisfied with amended application which addressed previously expressed concerns relating to overlooking and loss of privacy. Seek that delivery and storage of building materials during construction is managed to avoid traffic congestion on High Street and damage to boundary wall.	
N/2017/0011 Listed Building Application War Memorial Gt Houghton		

2) Applications Received

N/2017/0356 10 Willow Crescent, Northampton, NN4 7AP	No objection	
N/2017/0389 33 High Street, Great Houghton, Northampton, NN4 7AF	Objection – the material proposed on the plans alters the street scene. The area is very close to the conservation area including the church and the war memorial. The Parish Council would like to see different material used on the front and rear elevation to ensure every property on the High Street retains its individuality. Cllr Penny Flavell will be asked to call this planning application in.	
N/2017/0392 2 Keats Close, Northampton, NN4 7NX	No objection	
N/2017/0393 29 High Street, Great Houghton, Northampton, NN4 7AF	Objection – the material proposed on the plans alters the street scene. The areas are very close to the conservation area including the church and the war memorial. The Parish Council would like to see different material used on the front and rear elevation to ensure every property on the High Street retains its individuality. Cllr Penny Flavell will be asked to call this planning application in.	

340/17 To consider further the NBC Northampton Local Plan

The Chairman reported nothing new

341/17 To consider further joint Parish response to the SNC Local Plan (Part2 a)

A letter will be written to Andrea Leadsom MP as soon as possible

342/17 To consider and determine adoption of BT Telephone Kiosk

RESOLVED: to adopt the Telephone Box and request the Box is left in an appropriate manner

343/17 To consider any updates regarding development report and expenditure from GHPFA

This item will be carried over to the next Parish Council meeting

344/17 To consider further current Parish Council Vacancy

There has been no interest in this role and the Locum Clerk suggested the vacancy is advertised on Facebook

345/17 To receive Report on village maintenance matters

- Road sign 'The Cross' I would refer you to the response from NBC Cllr Flavell (previously circulated). Work expected to be completed in 4 weeks.
- Chain-Link Fencing. As agreed at previous meeting, I have written further to contractor to clarify number of posts to be replaced/re-set and to seek their agreement to undertake, in addition to the chain-link fencing and the additional concrete work on the newly installed bench, to also undertake the painting of the hand-rails just below the telephone box in the High Street for the previously agreed £1000. I would refer you to their response (previously circulated) confirming their agreement to carry out all of this work with a proposed starting date of 21st April.
- Street Light Leys Lane – waiting further response from NBC Cllr P Larratt
- Dead Tree High Street – I would refer you to tree maintenance map and other communications from M Tyrrell confirming both overall maintenance programme and action to be taken regarding the dead tree.
- Speeding Conservation area – I would refer you to communications (previously circulated) and offer of site-meeting with Matthew Clarke, Northamptonshire Highways, to discuss and consider.
- Pot Holes The Green – Reported to Street Doctor (ref 864180)- waiting updated report
- Pot Holes Willow Lane – Reported to Street Doctor (ref 864176) work to be undertaken in next 4 months.
- Maintenance of Railway / Cycleway and other general maintenance by Community Payback Team- No further response received from NBC or Neighbourhood Warden.

346/17 To consider a request to the County Council regarding closures to High Street and associated diversion

Members reported a lot of inconvenience when the road was closed due to street works. The diversion was in place for too long and HGV's were diverted through Willow Close. The Clerk was asked to investigate this matter with County Councillor Phil Larratt to ensure the problem doesn't happen again.

347/17 To consider action to prevent speeding traffic and noise nuisance along Cherry Tree Lane

The Clerk was asked to arrange a meeting with members of the Parish Council, the owners and management of the pub. The purpose of this meeting is to investigate a positive way forward to alleviate problems in this area.

348/17 To receive updates on arrangements for Parish Council Website and Facebook Account

There were no updates

347.17 To consider the monthly messages

RESOLVED: to advise the Parish of the forthcoming resignation of the Chairman, Cllr Tony Skirrow at the Annual Parish Council Meeting in May

The Chairman closed the meeting at 21.10pm

Signed

Date