

Minutes of the Ordinary Meeting of GREAT HOUGHTON PARISH COUNCIL held on Tuesday 11 July 2017, in the Village Hall, Great Houghton (Subject to approval at next meeting)

Present: Cllr T Bowler (Chair), Cllr P Jinks, Cllr C Cansdale, Cllr N Declerck

Also present: M Billingham Parish Clerk, County Cllr E Bowen, Community Liaison Officer Highways H Howard, Neighbourhood Warden L Wright.

386/17 Opening procedures:

- a) **Apologies for absence** – were received and approved from Cllr R Shaw on Holiday, NBC Cllr P Flavell attending licencing committee meeting, and the Police. Apologies subsequently received from Cllr Kilborn unable to attend due to work.
- b) **Approval of the minutes of the previous meeting** – The minutes of the ordinary meeting dated 13 June 2017 were approved, as a true record by the meeting and signed by the Chairman.
- c) **Declarations of interests from members** – There were no declaration of interests from those present.

387/17 Public Participation Section: There were no members of the public present

388/17 Reports

- a) **County Councillor.** Cllr Bowen reported on her recent activities which centred on the SNC Local Plan (2) its proposed housing development and adverse impact on highways and pollution. She advised the meeting of the Queen Eleanor and other road improvements that would take many years of consultation before any approval could be obtained. For these reasons she was hopeful that the developers had been persuaded not to go ahead with some of the proposed housing projects in preference to proposals north of the borough that are able to be delivered within five year time span.
- b) **Borough Councillor** The meeting was referred to the written report submitted by Cllr Flavell. Cemetery Issues are being addressed. Has spoken to planning conservation officer who will be contacting Parish Council (see minute 390/2017 below).
- c) **Police/ Neighbourhood Warden** – The meeting was referred to written police report of no reported crime in the area for last month. Lorraine Wright (NW) reported that she had served enforcement notices under new powers on residents regarding gravel obstructing footpath which had now been resolved. She had delivered temporary dog fouling signs still awaiting more permanent signs. Will check out VW van parked in Willow Lane.
- d) **Great Houghton Playing Fields Association:** Regrettably only Cllr Kilborn had attended the GHPFA meeting but was not present this evening to report back on this. The meeting was referred to the GHPFA minutes of the 3 July 2017 previously circulated. It was not possible to provide additional website page to GHPFA due to restrictions with current site. The Council had no suggestions to make regarding parking issues on Bonfire night other than advising that GHPFA should contact the Police for their advice and support with future event. The Parish Council awaited a 'business plan' relating to proposed kitchen plans and would require at least three separate quotations if GHPC was being requested to consider funding. The meeting was advised that the council currently pays over £6000 per year towards the initial loan, the outstanding balance being over £34000. The Council were supportive of the proposal relating to Trevor Clarke subject to final costs.

389/17 Finance & Administration Reports

- a. Members received and **APPROVED** the Receipts and Payments account for the period to the end of June 2017. The Clerk confirmed a balance of £29541.47. Income includes 39p interest. The bank reconciliation of £213 being outstanding cheques from previous month was approved and signed by the chairman.

- b. Members **AUTHORISED** the following payments

11 HMRC	100345	PAYE	48.80
11 Paul Wright	100346	Maintenance	510.00
11 NCALC	100347	Dividers	29.00
11 Parish Clerk	100348	Salary	194.42
11 Parish Clerk	100349	Expenses	135.30

- c. Members received and **APPROVED** the internal control quarterly report that had been completed by Cllr Kilborn

390/17 To Receive the Clerks Report:

Cemetery Maintenance – see above minute 388/17 (b).

Bus Stop The Green. Along with Cllr Bowler, had met with Kier representative who were agreeable to installing the bus stop, including post and time table next to recently installed bench.

Conservation Officer. The clerk confirmed telephone call received this afternoon from Jane Jennings requesting further information as to requirements. **ACTION:** Councillors to advise clerk of requirements for presentation and convenient dates for meeting. Further **ACTION:** Clerk to chase up adoption of Telephone Kiosk

391/17 To receive the planning report:

2 Applications Received

N/2017/0841 The Barn, High Street, Gt Houghton Tree Work	No Comments	
N/2017/0827 Openreach Broadband Cabinet Bedford Road 1m m monopole mast	No Comments	

392/17 To consider and approve ID cards and Terms of Reference for Planning Advisory Group.

The meeting was referred to the previously circulated terms of reference document which was **APPROVED** subject to ongoing review. Cllr Cansdale advised the meeting that his Father-in-law had experience in planning matters and would be willing to advise the council on such matters. **ACTION** councillors to email to Cllr Cansdale with issues that they would wish to be addressed. It was **RESOLVED** that ID cards be obtained for councillors. **ACTION** Clerk to source provision of ID cards.

393/17 To consider further the NBC Northampton Local Plan. The clerk advised the meeting that no further information had been received for consideration. **ACTION:** The plans to be taken away for consideration by the chairman and for consideration by way of a round-robin by each councillor in turn.

394/17 To consider further joint Parish response to the SNC Local Plan (Part2 a)

The chairman reported on his attendance at the last meeting of the Joint Parish Councils at which it had been proposed to commission a full Highways report jointly financed by all Parish Councils. He had counter-proposed that it would be better to seek to employ a planning consultant to prepare an impact statement. However in view of the reports now provided by NCC Cllr Bowen (see above minute 388 (a)) this matter would need to be reconsidered at the next meeting of the joint Parishes.

395/17 To consider and determine recruitment initiative for current Parish Council Vacancy and presentation evening.

The current vacancy remained unfilled. It was **RESOLVED** that a presentation evening be organised for invited guests who may be interested in learning more about the role of the council and to meet both existing and former councillors. **ACTION:** Clerk to check out availability of room and caterers and to compile proposed guest list. Further **ACTION** Councillors to make enquires regarding presentations

396/17 To receive Report on village maintenance matters.

- A. Request received from Pocket Park Committee regarding maintenance. It was confirmed that such maintenance has already been agreed (see minute 005/17 Parish Meeting May 2017)
- B. The meeting was referred to the quotation from contractor for above maintenance at £90. It was **RESOLVED** that this be accepted.
- C. It was **RESOLVED** that Cllr Cansdale undertakes to inspect Footpaths as the Footpath Warden. **ACTION** Clerk to provide map of footpaths.
- D. Tannoy Brackmills – The meeting was advised of complaints from neighbours regarding use of the tannoy throughout the night which was causing disturbance especially with the hot weather and open windows. **Action:** Clerk to write to Wicks regarding the matter.

397/17 Inappropriate heavy vehicles passing through village

The Chairman welcomed Helen Howard to the meeting. The meeting was referred to email from Highways explaining options relating to weight limits. The trigger point being a minimum of 30 movements per day. It would require the Parish Council to compile appropriate evidence. The only other alternative would be to erect some signs advising route not suitable for HGV. **ACTION** Helen will arrange for appropriate signs to be erected.

398/17 To consider the monthly messages – Footpaths & Dog Mess

The Chairman closed the meeting at 9.15 pm

Signed

Date