

Great Houghton Parish Council

Chairman:
Councillor Tony Skirrow

Clerk:
Mr Mike Billingham

Councillors are summoned to the **Annual Meeting of Great Houghton Parish Council** to be held at **7.20 pm on Tuesday 09th May 2017** in Great Houghton Village Hall, Leys Lane, NN4 0AN

Members of the public and press are very welcome to attend



Mike Billingham

Clerk

Dated 3 May 2017

The business to be transacted at the meeting is as follows:-

Annual Business

348/17. Election of Chairman and declaration of acceptance of office

349/17. Election of Vice Chairman

350/17. To receive and approve Apologies for absence

351/17. To approve minutes of previous meeting held on Tuesday 11 April 2017

352/17. To receive declarations of interest related to the business on the agenda.

(Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business)

353/17. Public Participation Section

(Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes)

354/17 To Adopt/re-adopt following policies: Adopted

- Re-adopt Standing Orders
- Re-adopt Financial Regulations
- Re-adopt Complaints Procedure
- Re-adopt Equal Opportunities Policy 2016
- Re-adopt Governance Risk-Assessment Policy
- Re-adopt Internal Control Procedure
- Re-adopt Travel Allowance Policy
- Adopt Data Control Policy
- Adopt Media Policy

355/17. To assign Councillor Responsibilities and Areas

Ordinary Business

356/17 Reports

- a) To receive report from County Councillor
- b) To receive report from Borough Councillor
- c) To receive reports from Police / Neighbourhood Warden
- d) To receive report from Great Houghton Playing Fields Association

357/17 To receive and adopt the Finance & Administration Report

- a) To receive Receipts and Payment Accounts
- b) Payments to be authorised
- c) To consider and approve Sections 1 & 2 of Annual Internal Audit Report
- d) To consider and determine renewal of insurance policy

358/17 To receive the Clerk's report

359/17 To receive and consider monthly planning applications (*as previously circulated and accessible at www.greathoughton.org.uk*)

- A. N/2017/0489 – John Dryden House – Dining Room extension
- B. To further consider issues relating to N/2016/0173 & E/2016/064 Bay Tree Cottage , The Cross
- C. To further consider issues relating to N/2017/0389 – 33 High Street

360/17 To consider further joint parish response to South Northamptonshire Local Plan (Part 2A)

361/17 To consider and determine adoption of BT Kiosk electricity supply

362/17 To consider any updates regarding development report and expenditure from GHPFA

363/17 To consider further current Parish Council Vacancy

364/17 To receive Report on village maintenance matters

365/17 To consider a request from Little Houghton Scouts Group for environmental project

366/17 To consider response from Northamptonshire Highways for information relating to maintenance of footpaths within the Parish and Path Warden

366/17 To consider the monthly public messages