

Minutes of the Ordinary Meeting of GREAT HOUGHTON PARISH COUNCIL held on Tuesday 12 June 2018, in the Village Hall, Great Houghton (Subject to approval at next meeting)

The business to be transacted at the meeting is as follows:

In Attendance	Cllr T Bowler, Cllr R Jeakings, Cllr W Garner,																												
Also in Attendance	M Billingham Parish Clerk																												
564/18 Opening procedures a) To receive and approve apologies for absence. b) To approve the minutes of the previous meeting held on Tuesday 8 May 2018 c) To receive declarations of interest related to the business on the agenda.	a) Cllr R Shaw, Cllr G Kilborn, Cllr N Declerck, NBC Cllr P Flavell b) The minutes of the previous meeting were Approved c) There was no declaration of interests declared.																												
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>																													
565/18 Public Participation Section	There were no members of the public present																												
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>																													
566/18 Reports a) To receive a report from County Councillor representative b) To receive a report from Borough Councillor representative c) To receive a report from Police / Neighbourhood Warden d) To receive a report from Great Houghton Playing Fields Association	a) There was no report received from NCC Cllr E Bowen b) There was no report received from NBC Cllr P Flavell c) The Police reported that there was no recorded crime in the parish last month. There was no report received from the neighbourhood Warden d) There was no report received from GHPFA																												
567/18 To receive and adopt the Finance & Administration Report a) To receive and approve Receipts and Payment Accounts to end of May 2018 b) To receive report on payments to be authorised. c) Confirmation of Notice of period for public inspection of accounts 2017/2018	a) The Receipts and Payment Account were APPROVED . Balance £33582.51. Income included 0.71 interest b) The report on payments were AUTHORISED <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Parish Clerk</td> <td style="width: 10%;">100522</td> <td style="width: 30%;">Salery</td> <td style="width: 10%; text-align: right;">297.52</td> </tr> <tr> <td>HMRC</td> <td>100523</td> <td>PAYE</td> <td style="text-align: right;">74.60</td> </tr> <tr> <td>NCALC</td> <td>100524</td> <td>Training Course</td> <td style="text-align: right;">42.00</td> </tr> <tr> <td>AC Print Hunsbury</td> <td>100525</td> <td>Parish News</td> <td style="text-align: right;">185.00</td> </tr> <tr> <td>Tarmac</td> <td>100526</td> <td>Maintenance</td> <td style="text-align: right;">504.00</td> </tr> <tr> <td>Parish Clerk</td> <td>100527</td> <td>Expenses</td> <td style="text-align: right;">69.64</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; border-top: 1px solid black;">1172.76</td> </tr> </table> c) The notice period for public inspection of accounts was noted and APPROVED	Parish Clerk	100522	Salery	297.52	HMRC	100523	PAYE	74.60	NCALC	100524	Training Course	42.00	AC Print Hunsbury	100525	Parish News	185.00	Tarmac	100526	Maintenance	504.00	Parish Clerk	100527	Expenses	69.64				1172.76
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568/18 To receive the Clerk's report a) Email addresses @greathoughton.org.uk b) Parish News – Summary/Chair's Report	a) The Clerk advised that there remained just one councilor to adopt the Great Houghton email address b) It was RESOLVED that the Information page be printed in each copy of the Parish News along with a brief summary of business as part of the chairman's report.																												
569/18 To receive and consider the planning report a) PAG report – planning reports b) DSAG Report – Design Statement	There were no planning applications to be considered. a) There was no report from PAG b) The chair of the DSAG apologised for the lack of progress in arranging its initial meeting. Arrangements for meeting 30 minutes prior to commencement of council meeting would continue.																												
<i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i>																													
570/18 To consider further NBC Northampton Local Plan Part 2 (Sites Consultation Paper) LAA1024, Gt Houghton School – LAA1098, The Green – LAA1107, Rushmere Road	ACTION: Clerk to contact NBC councilor for update and to pass on any information to Parishes Against Pollution																												
571/18 To consider South Northamptonshire Local Plan (Part 2A) S/2017/2577/EIA – Hampton Green	No further information had been received																												

<p>572/18 To receive Report on village maintenance matters: a) Damage to Chain Link Fence-</p>	<p>The Clerk confirmed that he had written to vehicle operator but no response received. ACTION: Clerk to commence legal action to recover money</p>
<p>573/18 To further consider matters relating to GHPFA a) Renewal of Lease b) Confirmation of replacement GHPC committee representative c) to consider and determine quote for land registration</p>	<p>a) Ongoing awaiting response from GHPFA b) To be carried over to next meeting c) It was RESOLVED: to accept the estimate from Key Conveyancing for registration of land and property.</p>
<p>574/18 To further consider future development of Website and its Management</p>	<p>The Clerk referred the meeting to previous communications regarding the operating agreement with Curtis Website Design which was APPROVED. The meeting was advised that it was no longer possible to update the current website but the new site would soon be live.</p>
<p>575/18 To receive updated report on traffic management issue</p>	<p>The meeting was advised of arrangements to meet with NCC & NBC Councilors along with cabinet member for Highways on the 4th July to inspect and discuss maintenance of The Green and HGV access.</p>
<p>576/18 To receive update on NBC budget proposals and loss of W8 bus service</p>	<p>The meeting was advised of a further meeting at Cogenhoe & Whiston Parish Council on the 18th June. Meet with Clerk at 6.15pm for transport</p>
<p>577/18 Update on General Data Protection Regulations – Compliance - Consent</p>	<p>The meeting was referred to documents previously circulated, Freedom of Information and Model Publication Scheme. It was confirmed that the council was now compliant with GDPR</p>
<p>578/18 To receive and consider Councilor Resignation</p>	<p>The council considered and reluctantly accepted letter of resignation from councilor due to work commitments. ACTION: Clerk to write to councilor and notify NBC of vacancy.</p>
<p>578/18 Further development of BT Telephone Kiosk – Book Swap/Library</p>	<p>The meeting was advised of proposed development. Books were now being donated and estimates were being sought for refurbishment.</p>
<p>579/18 To consider the monthly public messages.</p>	<p>Book Swap – unitary Council – NBC Plan 2 - Vacancy</p>

Meeting closed at 9pm