

## Minutes of the ordinary meeting of Great Houghton Parish Council held on Tuesday 10 July 2018 in the Village hall, Great Houghton

**Present:** Cllr N Declerck (Vice Chair) Cllr R Shaw, Cllr R Jeakings, Cllr B Garner, NCC  
Cllr Liz Bowen, NBC Cllr Penny Flavell,

**Also Present:** Five members of the public, Mike Billingham (Clerk)

<p><b>580/18 Opening procedures</b></p> <p>a) To receive and approve apologies for absence.</p> <p>b) To approve the minutes of the previous meeting held on Tuesday 12 June 2018</p> <p>c) To receive declarations of interest related to the business on the agenda.</p>	<p>A: Apologies were received from Cllr T Bowler (Chairman). In his absence the meeting was chaired by Cllr Declerck.</p> <p>B: The minutes of the ordinary meeting dated 12 June 2018 were <b>APPROVED</b></p> <p>C: There was no declaration of interests declared</p>																												
<p><i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i></p>																													
<p><b>581/18 Public Participation Section</b></p>	<p>Members of the public expressed their concerns regarding the loss of the W8 bus service and their support for the proposed alternative service (see 592/18 below). The council agreed to address this agenda item next.</p>																												
<p><i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i></p>																													
<p><b>582/18 Reports</b></p> <p>a) To receive a report from County Council representative</p> <p>b) To receive a report from Borough Council representative</p> <p>c) To receive a report from Police / Neighbourhood Warden</p> <p>d) To receive a report from Great Houghton Playing Fields Association</p>	<p>A: Cllr Bowen advised of changes to NCC with commissioners now in place at cost of £1400 per day. Finances major issue, with £50mil likely to loss figure. Voluntary redundancies are to take place and further cuts likely.</p> <p>Meeting with cabinet member and councilors/clerk re HGV's in village. Agreed that unsuitable for HGV signs to be installed though GHPC being asked to pay for signs.</p> <p>Two separate Unitary council's proposal but alternatives being considered. SNC not happy with proposal. Consultation ongoing, if green light given in September 2018 then 2020 will be implementation date</p> <p>B: Cllr Flavell advised that although Commissioners will make decision, Roxhill want to offer the bund of land around the recent Decathlon development to GHPC along with sum of money could be used elsewhere. Councilors agreed to liaise with Cllr Flavell as possible interest from GHPC. Councilors agreed to put together a list of questions for Cllr Flavell, clerk to collate. Cllr Flavell expressed disappointed with turn out for War Memorial service. GHPC had concern over short notice and confusion over date and time. Cllr Flavell extended invitation to view Northampton Leather Collection (Wednesday Grosvenor Centre Mkt Sq. entrance). If parishioners wanted further information she would be happy to help.</p> <p>C: Police report circulated no crime reported during June. No report from Warden</p> <p>D: report provided on last meeting of GHPFA</p>																												
<p><b>583/18 To receive and adopt the Finance &amp; Administration Report</b></p> <p>a) To receive and approve Receipts and Payment Accounts to end of June 2018</p> <p>b) To receive report on payments to be authorised.</p>	<p>A: The receipt and payments accounts were <b>APPROVED</b> Balance £32914.44 Income included £504 for chain link fence 0.69 interest</p> <p>B: The following payments, Including leaflets previously agreed by councilors, were <b>APPROVED</b></p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Parish Clerk</td> <td style="width: 10%;">100528</td> <td style="width: 50%;">Salary</td> <td style="width: 15%; text-align: right;">297.52</td> </tr> <tr> <td>HMCR</td> <td>100529</td> <td>PAYE</td> <td style="text-align: right;">74.60</td> </tr> <tr> <td>Parish Clerk</td> <td>100530</td> <td>Expenses</td> <td style="text-align: right;">85.50</td> </tr> <tr> <td>AC Print</td> <td>100531</td> <td>Leaflets</td> <td style="text-align: right;">62.00</td> </tr> <tr> <td>Paul Wright</td> <td>100532</td> <td>Maintenance</td> <td style="text-align: right;">750.00</td> </tr> <tr> <td>Graphic Vent</td> <td>100533</td> <td>Website</td> <td style="text-align: right;">216.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">1485.62</td> </tr> </table>	Parish Clerk	100528	Salary	297.52	HMCR	100529	PAYE	74.60	Parish Clerk	100530	Expenses	85.50	AC Print	100531	Leaflets	62.00	Paul Wright	100532	Maintenance	750.00	Graphic Vent	100533	Website	216.00				1485.62
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<p>c) Receive and approve quarterly internal report</p> <p>d) Application for debit card</p>	<p>C: The quarterly internal control report was <b>APPROVED</b></p> <p>D: The application for debit card was <b>APPROVED</b> subject to appropriate signatures.</p>
<p><b>584/18 To receive the Clerk's report</b></p> <p>a) Email addresses @greathoughton.org.uk</p> <p>b) Current Councilor Vacancy</p>	<p>A: The meeting was advised that two councilors email addresses remained outstanding. <b>ACTION</b> Clerk to obtain quote for IT support to be provided.</p> <p>B: The meeting was advised that following the completion of the statutory consultation period (5 July) there was no requirement for an election and it was now open to the council to fill the vacancy by way of co-option.</p>
<p><b>585/18 To receive and consider the planning report</b></p> <p>a) PAG report – planning reports – N/2018/0896 – 1 Lime Farm Way</p> <p>b) Replacement councilor for PAG</p> <p>c) DSAG Report – Design Statement</p> <p>d) Article 4 – Conservation area</p>	<p>A: The meeting was referred to PAG response to plan N/2018/0896 which was <b>APPROVED</b></p> <p>B: It was <b>RESOLVED</b> that Cllr Garner would serve on the PAG committee</p> <p>C: The meeting was provided with an update following the initial meeting of the DSAG. Intended to review and update the original plan from 2011</p> <p>D: Conservation area residents have received letters from NBC seeking views on article 4 - £206 fee application per application. <b>ACTION</b> Clerk to write to NBC Planning expressing concern with charge.</p>
<p><i>Planning report previously circulated and accessible at <a href="http://www.greathoughton.org.uk">www.greathoughton.org.uk</a></i></p>	
<p><b>586/18 To consider further NBC Northampton Local Plan Part 2 (Sites Consultation Paper)</b> LAA1024, Gt Houghton School – LAA1098, The Green – LAA1107, Rushmere Road</p>	<p>No further development- Ongoing</p>
<p><b>587/18 To consider South Northamptonshire Local Plan (Part 2A)</b> S/2017/2577/EIA – Hampton Green</p>	<p>No further development – Ongoing</p>
<p><b>588/18 To receive Report on village maintenance matters:</b></p> <p>a) Damage to Chain Link Fence-</p>	<p>The meeting was advised that money owed for the damage to the fence had now been received and the court advised no further action necessary.</p>
<p><b>589/18 To further consider matters relating to GHPFA</b></p> <p>a) Renewal of Lease</p> <p>b) Confirmation of replacement GHPC committee representative</p> <p>c) Declaration - land registration</p> <p>d) Communication from GHPFA</p>	<p>A: Awaiting Land registration – Ongoing</p> <p>B: Councilor's to give further consideration to the current vacancy. Ongoing</p> <p>C: Statutory Declaration being drawn up relating to the original conveyance document in order that the land and property can be formally registered.</p> <p>D: Concerns expressed in communication from GHPFA Secretary was considered. <b>ACTION</b> Clerk to write to GHPFA with the councils considered response.</p>
<p><b>590/18 To further consider future development of Website and its Management</b></p>	<p>The meeting was referred to recent communications advising that the new website is to be launched. The council will be able to add additional pages of information internally.</p>
<p><b>591/18 To receive updated report on traffic management issue</b> <b>Meeting with NCC Cllr Ian Morris</b></p>	<p>The meeting was referred to report from NCC Cllr Bowen (above) regarding meeting along with contract manager, cabinet member Ian Morris and GHPC Chair. Proposed HGV signs to be erected but GHPC will have to meet cost (estimated £1200). The proposal was <b>APPROVED</b></p>
<p><b>592/18 To receive update on NBC budget proposals.</b> <b>To consider and determine proposed alternative bus service – Village Hopper</b></p>	<p>The meeting being mindful of the views expressed by public members attending and having been referred to communications of support received from other residents <b>APPROVED</b> the proposed alternative bus service that hopefully would resolve the real difficulties for many residents created by NCC budget cuts <b>ACTION</b> Clerk to write to Cogenhoe Clerk thanking them for their efforts. GHPC to review on a monthly basis as concern expressed regarding the number of seats left on the bus when arriving at Great Houghton.</p>
<p><b>593/18 Update on General Data Protection Regulations – Compliance - Consent</b></p>	<p>The meeting was advised that the launch of the new website will resolve current issues and ensure that GHPC is fully</p>

	compliant with GDPR.
<b>594/18 Further development of BT Telephone Kiosk – Book Swap/Library</b>	The meeting was advised that despite considerable efforts a contractor to carry out the work on the Kiosk had not been sourced. <b>ACTION</b> councilors to suggest further contacts.
<b>595/18 To consider the monthly public messages.</b>	New Bus Service & timetable Co-option of new councilor.

Meeting closed 10pm

Signed..... Dated.....