

Minutes of the ordinary meeting of Great Houghton Parish Council held on Tuesday 11 September 2018, in the Village hall, Great Houghton (subject to approval at next meeting)

In Attendance: Cllr Bowler, Cllr Kilborn, Cllr Jeakings

Also in Attendance: Paul Townsend NW, Ian Drummond Resident, Mike Billingham Clerk

<p>614/18 Opening procedures</p> <p>a) To receive and approve apologies for absence.</p> <p>b) To approve the minutes of the previous ordinary meeting held on Tuesday 14 August 2018</p> <p>c) To receive declarations of interest related to the business on the agenda.</p>	<p>a) Apologies received from Cllr Shaw, Cllr Garner, Cllr Declerck, NCC Cllr Bowen, NBC Cllr Flavell</p> <p>b) Minutes of meeting held 14 August were APPROVED</p> <p>c) There were no declaration of interest relating to the agenda</p>																												
<p><i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i></p>																													
<p>615/18 Public Participation Section</p>	<p>Concern regarding the speed of traffic along Cherry Tree Lane would like sign advising caution. ACTION to include in consultation project (see minute 621/18 (d) below)</p>																												
<p><i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i></p>																													
<p>616/18 Reports</p> <p>a) To receive a report from County Councillor representative</p> <p>b) To receive a report from Borough Councillor representative</p> <p>c) To receive a report from Police / Neighbourhood Warden</p> <p>d) To receive a report from Great Houghton Playing Fields Association</p>	<p>a) The meeting was referred to report previously circulated from NCC regarding unitary council and adult care.</p> <p>b) No report NBC</p> <p>c) Police report no incident during August. Meeting advised of incident on The Green. The neighborhood warden advised that lay-by Bedford Road cleared again. No other problems. Brackmills Wood fire breaks and cycle way not NBC concern. Council concerned that fire breaks not being cleared real risk to businesses. ACTION councilor to contact Brackmills manager.</p> <p>d) No report meeting referred to GHPFA minutes</p>																												
<p>617/18 To receive and adopt the Finance & Administration Report</p> <p>a) To receive and approve Receipts and Payment Accounts to end of August 2018</p> <p>b) To receive report on payments to be authorised.</p> <p>c) To receive external Audit Report 2017/18</p> <p>d) To receive and approve updated budget</p>	<p>a) Accounts were APPROVED Balance £30465.87 Income includes £170 advertising, 0.71 interest</p> <p>b) Payments were AUTHORISED</p> <table border="0" data-bbox="767 1261 1342 1585"> <tr> <td>Parish Clerk</td> <td>100534</td> <td>Salary</td> <td>297.52</td> </tr> <tr> <td>HMRC Cogenhoe PC</td> <td>100535</td> <td>PAYE Village</td> <td>74.60</td> </tr> <tr> <td></td> <td>100536</td> <td>Hopper</td> <td>400.00</td> </tr> <tr> <td>NCALC</td> <td>100537</td> <td>Training</td> <td>42.00</td> </tr> <tr> <td>AC Print Parish Clerk</td> <td>100538</td> <td>Parish News</td> <td>250.00</td> </tr> <tr> <td></td> <td>100539</td> <td>Expenses</td> <td><u>85.92</u></td> </tr> <tr> <td colspan="3"></td> <td><u>1150.04</u></td> </tr> </table> <p>c) External Auditors report for 2017/18 was received</p> <p>d) Revised budget previously circulated was considered and APPROVED</p>	Parish Clerk	100534	Salary	297.52	HMRC Cogenhoe PC	100535	PAYE Village	74.60		100536	Hopper	400.00	NCALC	100537	Training	42.00	AC Print Parish Clerk	100538	Parish News	250.00		100539	Expenses	<u>85.92</u>				<u>1150.04</u>
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<p>618/18 To receive the Clerk's report</p> <p>a) Email addresses @greathoughton.org.uk</p> <p>b) Current Councilor Vacancy</p>	<p>a) One councilor still having problems with email address. Meeting arranged to resolve. ACTION Clerk to set up new email address for editor Parish News</p> <p>b) ACTION List vacancy again in parish news</p>																												
<p>619/18 To receive and consider the planning report</p> <p>a) N/2018/1172</p> <p>b) PAG report –</p> <p>c) DSAG Report – Design Statement</p> <p>d) Erection of tents – Old School</p>	<p>a) No comment will improve look of village conservation</p> <p>b) Nothing to report from PAG</p> <p>c) Councilor reported that DSAG draft statement content being considered</p> <p>d) ACTION clerk to write seeking date for meeting with owners of nursery regarding erection of tents</p>																												
<p><i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i></p>																													

<p>620/18 To consider further NBC Northampton Local Plan Part 2 (Sites Consultation Paper) LAA1024, Gt Houghton School – LAA1098, The Green – LAA1107, Rushmere Road</p>	<p>Nothing further to report still waiting response to consultation.</p>
<p>621/18 To receive Report on village maintenance matters: a) Grit Bins NCC Highways</p> <p>621/18 To receive Report on village maintenance matters: (continued)</p> <p>b) Hedge Paget Close c) Disused railway/cycle d) Consultation – Cherry Tree Lane e) Abandoned car</p>	<p>a) The meeting considered the communication from Highways advising that the Grit bin at Lime Farm Way would be discontinued. ACTION Clerk to respond; council not in agreement with this as there is a need to ensure the safety of all road users.</p> <p>b) Concern had been expressed regarding the trees that formed the hedge at Paget Close getting larger. Council concerned that hedges throughout village are adequately maintained.</p> <p>c) The meeting was referred to correspondence regarding disused railway. ACTION clerk to follow up letter.</p> <p>d) Consultation Cherry Tree Lane, following re-opening of pub. Traffic issues, speeding, parking restrictions. ACTION Clerk to send general letter inviting comment/ideas</p> <p>e) Abandoned car now removed</p>
<p>622/18 To further consider matters relating to GHPFA</p> <p>a) Renewal of Lease b) Confirmation of replacement GHPC committee representative c) Declaration - land registration</p>	<p>a) The meeting considered the response from GHPFA and their proposed alternative lease. It was RESOLVED that the council would seek legal advice before responding further</p> <p>b) RESOLVED that the matter of replacement GHPFA representative be deferred until current council vacancy filled.</p> <p>c) Declaration signed awaiting response land registry</p>
<p>623/18 To further consider future development of Website and its Management</p>	<p>Updating the website was proving a challenge in following the manuals. It was RESOLVED that the clerk undertakes an online Training course on 20 September.</p>
<p>624/18 To consider and determine new Printers for Parish News</p>	<p>Four separate quotes had been received and were considered by the council. It was RESOLVED that the business be placed with Rogers Quick Print.</p>
<p>625/18 To receive updated report on traffic management issue Not suitable for HGV signs</p>	<p>The meeting was referred to the quote received from Highways for the supply and installation of HGV signs, being £1827.88 which was included in the budget revision. Further consideration to be given in light of future developments.</p>
<p>626/18 To receive update on NBC budget proposals. Update on alternative bus service – Village Hopper</p>	<p>The clerk reported on the joint parish review meeting and referred to previously circulated documents. Loss of £400 due to, low MPG from loaned bus and only receiving 75% of concessionary fares from NCC instead of 85%. Expected to be resolved by new bus providing better MPG and parish councils will be able to reclaim VAT on fuel cost. A revised timetable will provide a further run into town and increased revenue.</p>
<p>627/18 Further development of BT Telephone Kiosk – Book Swap/Library</p>	<p>The meeting was advised that the paint had been purchased and that work on redecorating the BT Kiosk will commence on Monday 17 September.</p>
<p>628/18 To consider the monthly public messages.</p>	<p>Bus service</p>

Meeting closed at: 9.50pm

Signed.....

Dated.....