

## Minutes of the ordinary meeting of Great Houghton Parish Council held on Tuesday 9 October 2018 in the village hall, Great Houghton

**In Attendance:** Cllr T Bowler, Cllr R Shaw, Cllr R Jeakings

**Also in Attendance:** M Billingham Parish Clerk, NCC Cllr E Bowen. M Barham resident

<p><b>629/18 Opening procedures</b></p> <p>a) To receive and approve apologies for absence.</p> <p>b) To approve the minutes of the previous ordinary meeting held on Tuesday 11 September 2018</p> <p>c) To receive declarations of interest related to the business on the agenda.</p>	<p>a) Apologies were received from Cllr B Garner, and PC Sophie Duffree</p> <p>b) The minutes of the ordinary meeting dated 11 September 2018 were <b>APPROVED</b></p> <p>c) There was no declaration of interest relating to the agenda</p>																												
<p><i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i></p>																													
<p><b>630/18 Public Participation Section</b></p>	<p>Local resident expressed interest in councilor vacancy</p>																												
<p><i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i></p>																													
<p><b>631/18 Reports</b></p> <p>a) To receive a report from County Councillor representative</p> <p>b) To receive a report from Borough Councillor representative</p> <p>c) To receive report from Police / Neighbourhood Warden</p> <p>d) To receive a report from Great Houghton Playing Fields Association</p>	<p>a) Cllr Bowen gave an update on NCC financial stabilization plan. £65mil need to be saved has been approved subject to further information being provided. New CEO Teresa Grant. Have agreed to unitary council, southern to include Daventry, South Northant's NBC. Considerable problems with child care and education. New single scrutiny panel to meet.</p> <p>b) No report NBC</p> <p>c) Police report circulated - no crime last month. No Neighborhood Warden report</p> <p>d) Meeting referred to report circulated.</p>																												
<p><b>632/18 To receive and adopt the Finance &amp; Administration Report</b></p> <p>a) To receive and approve Receipts and Payment Accounts to end of September 2018</p> <p>b) To receive report on payments to be authorised.</p> <p>c) Quarterly Internal Report. – Appointment of Internal Control Monitor</p>	<p>a) The receipts and payments accounts were <b>APPROVED</b>. Balance £25702.58 Income includes £358 advertising</p> <p>b) The payments were <b>AUTHORISED</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Parish Clerk</td> <td style="width: 10%;">100540</td> <td style="width: 50%;">Salary</td> <td style="width: 15%; text-align: right;">849.05</td> </tr> <tr> <td>HMRC</td> <td>100541</td> <td>PAYE</td> <td style="text-align: right;">170.00</td> </tr> <tr> <td>Curtis Website</td> <td>100542</td> <td>Website Design</td> <td style="text-align: right;">585.00</td> </tr> <tr> <td>CPRE</td> <td>100543</td> <td>Membership renewal</td> <td style="text-align: right;">36.00</td> </tr> <tr> <td>PKF Littlejohn</td> <td>100544</td> <td>Audit Fee</td> <td style="text-align: right;">240.00</td> </tr> <tr> <td>Parish Clerk</td> <td>100545</td> <td>Expenses</td> <td style="text-align: right; border-top: 1px solid black;">109.74</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; border-top: 3px double black;"><b>1989.79</b></td> </tr> </table> <p>c) It was <b>RESOLVED</b> that Cllr Rod Jeakings be the Internal monitoring officer.</p>	Parish Clerk	100540	Salary	849.05	HMRC	100541	PAYE	170.00	Curtis Website	100542	Website Design	585.00	CPRE	100543	Membership renewal	36.00	PKF Littlejohn	100544	Audit Fee	240.00	Parish Clerk	100545	Expenses	109.74				<b>1989.79</b>
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<p><b>633/18 To receive the Clerk's report</b></p> <p>a) Councilor Resignations</p> <p>b) Current Councilor Vacancy</p> <p>c) Website training update</p>	<p>a) Resignations from councilors Kilborn &amp; Declerck were considered and reluctantly accepted. The Chairman has written thanking them for their service. <b>ACTION</b> Clerk to notify NBC of further vacancies.</p> <p>b) Agreed to co-opt Mike Barham onto Council to fill existing vacancy</p> <p>c) Clerk reported on Website training undertaken which was ongoing.</p>																												
<p><b>634/18 To receive and consider the planning report</b></p> <p>a) N/2018/1266</p> <p>b) PAG report –</p> <p>c) DSAG Report – Design Statement</p> <p>d) Erection of tents – Old School</p>	<p>a) The meeting was advised that N/2018/1266 – White Hart had been approved.</p> <p>b) No report from PAG – new chair for sub-committee to be determined.</p> <p>c) It was proposed and <b>ACCEPTED</b> that Natasha Declerck would continue to sit on DSAG sub-committee. Arrangements for pre-meeting of DSAG at 7pm to continue.</p> <p>d) There had been no response from owner regarding meeting with council. <b>ACTION</b> write seeking meeting and to write to complainant</p>																												
<p><i>Planning report previously circulated and accessible at <a href="http://www.greathoughton.org.uk">www.greathoughton.org.uk</a></i></p>																													

<p><b>635/18 To consider further NBC Northampton Local Plan Part 2 (Sites Consultation Paper)</b> LAA1024, Gt Houghton School – LAA1098, The Green – LAA1107, Rushmere Road</p>	<p>No further response had been received from NBC. The meeting was referred to SNC Plan 2 consultation document (previously circulated) to be considered for response at next meeting.</p>
<p><b>636/18 To receive Report on village maintenance matters:</b> a) Grit Bins NCC Highways b) Disused railway / cycle way c) Consultation – Cherry Tree Lane</p>	<p>a) NCC had confirmed that all Grit bins to remain in place b) There had been no response from NCC or NBC or any other body regarding disused railway. <b>ACTION</b> clerk to write requesting meeting. c) Meeting referred to consultations responses received from residents Cherry Tree Lane. Issue raised over boundary of property <b>ACTION</b> Clerk to seek copy of planning approval from NBC and to write to consultees thanking them for responses</p>
<p><b>637/18 To further consider matters relating to GHPFA</b> a) Renewal of Lease – Appointment of Solicitors b) Confirmation of replacement GHPC committee representative c) Declaration - land registration</p>	<p>a) The meeting was referred to correspondence received from solicitor regarding renewal of lease and required actions were considered and <b>AGREED</b> b) It was <b>RESOLVED</b> that GHPFA representative be determined once current councilor vacancies filled. c) Nothing further had been received on land registration.</p>
<p><b>638/18 To consider and determine new Editor for Parish News</b></p>	<p>It was <b>RESOLVED</b> that Cllr W Garner would take over as editor of the Parish News.</p>
<p><b>639/18 To receive updated report on traffic management issue</b></p>	<p>There was nothing further to report on traffic management issues other than Cherry Tree Lane as recorded above (village maintenance)</p>
<p><b>640/18 Further development of BT Telephone Kiosk – Book Swap/Library</b></p>	<p>The Kiosk had now been painted. <b>ACTION</b> Clerk to source carpenter to fix book shelves.</p>
<p><b>641/18 To consider the monthly public messages.</b></p>	<p>Welcome new councilor – still have vacancies</p>

Meeting closed at 9.30 pm

Signature.....

Dated.....