

Minutes of the Ordinary Meeting of Great Houghton Parish Council
Held on Tuesday 13 November 2018 in the Village Hall, Great Houghton
 (Subject to approval at next meeting)

In Attendance: Cllr Bowler, Cllr Shaw, Cllr Barham, Cllr Garner

Also in Attendance: M Billingham Parish Clerk, Paul Townsend Neighbourhood Warden

The business to be transacted at the meeting is as follows:

<p>642/18 Opening procedures</p> <p>a) To receive and approve apologies for absence.</p> <p>b) To approve the minutes of the previous ordinary meeting held on Tuesday 09 October 2018</p> <p>c) To receive declarations of interest related to the business on the agenda.</p>	<p>a) Apologies were received from Cllr Jeakings, NBC Cllr Flavell</p> <p>b) Minutes of the meeting held on the 9 October 2018 were approved</p> <p>c) There were no declaration of interests relating to agenda items</p>																								
<p><i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i></p>																									
<p>643/18 Public Participation Section</p>	<p>No members of the public were present</p>																								
<p><i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i></p>																									
<p>644/18 Reports</p> <p>a) To receive a report from County Councillor representative</p> <p>b) To receive a report from Borough Councillor representative</p> <p>c) To receive a report from Police / Neighbourhood Warden</p> <p>d) To receive a report from Great Houghton Playing Fields Association</p>	<p>a) Ofsted have issued a warning re Children’s services at NCC. A third Commissioner has been appointed. The grip of spending / stabilisation is now well under way. The commissioners say spending will come in on budget for 2017/8. They say this sum of £30m will not need to be found by NCC. Good news indeed and a real motivator for this year end. £600k for Northants police to fight the gang problem in Northants.</p> <p>b) No report received from NBC. Meeting referred to email from Cllr Flavell asking to let her know if any issues. ACTION Clerk to write to her seeking information relating to property development</p> <p>c) Police reported no crime. NW reported quite but discovered that someone had been rough sleeping top of playing field. Fly-tipping been cleared. Some rubbish in Bedford Road lay-by</p> <p>d) No report meeting referred to last GHPFA meeting minutes</p>																								
<p>645/18 To receive and adopt the Finance & Administration Report</p> <p>a) To receive and approve Receipts and Payment Accounts to end of September 2018</p> <p>b) To receive report on payments to be authorised.</p> <p>c) To receive the quarterly internal Control Report</p> <p>d) Replacement signatory for accounts to be determined</p> <p>e) To consider Budget 2019/2020</p>	<p>a) The Accounts to the end October 2018 were agreed. Balance being £34970.57. Income included £10,150 Precept, £571.67 VAT return, £109.62 from Pocket Park Committee closed account.</p> <p>b) Following payments authorized:</p> <table border="0" data-bbox="758 1563 1412 1787"> <tr> <td>Parish Clerk</td> <td>100553</td> <td>Salary</td> <td>297.52</td> </tr> <tr> <td>HMCR</td> <td>100554</td> <td>PAYE</td> <td>74.60</td> </tr> <tr> <td>CTL Property</td> <td>100555</td> <td>Maintenance</td> <td>370.00</td> </tr> <tr> <td>Adam Curtis</td> <td>100556</td> <td>Web Training</td> <td>45.00</td> </tr> <tr> <td>NCALC</td> <td>100557</td> <td>Dividers</td> <td>9.22</td> </tr> <tr> <td>Parish Clerk</td> <td>100558</td> <td>Expenses</td> <td>52.70</td> </tr> </table> <p>c) The Internal quarterly report previously circulated was approved.</p> <p>d) Replacement signatory councilor was determined. ACTION Clerk to process changes with bank.</p> <p>e) The Clerk advised that councilors will need to consider Budget requirement to be determined at further meeting.</p>	Parish Clerk	100553	Salary	297.52	HMCR	100554	PAYE	74.60	CTL Property	100555	Maintenance	370.00	Adam Curtis	100556	Web Training	45.00	NCALC	100557	Dividers	9.22	Parish Clerk	100558	Expenses	52.70
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<p>646/18 To receive the Clerk’s report</p> <p>a) Current Councilor Vacancies</p> <p>b) Website update</p>	<p>a) The Clerk confirmed that there had been no request for an election and therefore the council was able to co-opt to fill the current two vacancies. The matter of Vice Chairperson to be determined</p>																								

	<p>at next meeting.</p> <p>b) It was confirmed that the Website is now being updated on regular basis</p>
<p>647/18 To receive and consider the planning report</p> <p>a) To consider the planning report</p> <p>b) PAG report –</p> <p>c) DSAG Report – Design Statement</p> <p>d) Erection of tents – Old School</p>	<p>a) There were no planning applications to consider.</p> <p>b) There was no PAG report. ACTION Clerk to make enquiries relating to property development Willow Lane</p> <p>c) Review of design statement ongoing</p> <p>d) No further response from owners. ACTION Clerk to enquire with planning/ conservation enforcement</p>
<p><i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i></p>	
<p>648/18 To consider further NBC Northampton Local Plan Part 2 (Sites Consultation Paper)</p> <p>LAA1024, Gt Houghton School – LAA1098, The Green – LAA1107, Rushmere Road</p>	<p>No further response received at this time</p>
<p>649/18 To receive Report on village maintenance matters:</p> <p>a) Disused railway / cycle way</p> <p>b) Consultation – Cherry Tree Lane</p> <p>c) Fly-Tipping The Green</p>	<p>a) Meeting referred to notes of meeting with NCC Properties and Estates previously circulated</p> <p>b) The meeting was referred to planning documents previously circulated. ACTION chairman and clerk to update residents</p> <p>c) It was confirmed that the fly-tipping had been cleared.</p>
<p>650/18 To further consider matters relating to GHPFA</p> <p>a) Renewal of Lease</p> <p>b) Confirmation of replacement of second GHPC committee representative</p> <p>c) Land registration</p>	<p>A) The meeting was referred to update from solicitors previously circulated. ACTION to await further report before determining any action to be taken.</p> <p>B) The outstanding second councilor who would represent them on the GHPFA committee was DECIDED</p> <p>C) The council was referred to the response received from the conveyers. ACTION Clerk to write expressing concerns with the delay.</p>
<p>651/18 To receive updated report on traffic management issue</p>	<p>The Neighborhood Warden and police had been advised of parking issues at Glebe Lane. NW advised no enforcement power, matter for police.</p>
<p>652/18 Further development of BT Telephone Kiosk – consider quotes for bookshelves</p>	<p>The meeting was referred to quote received. Would need to await receipt of further quote. Decision to be made at next meeting</p>
<p>653/18 To consider the monthly public messages.</p>	<ul style="list-style-type: none"> • To record grateful thanks to former editor of the Parish News for her many years of voluntary service. • Remembering all those lives lost in the Great War and in particular those resident of the parish and their families

Meeting closed at 9pm

Signed.....

Dated.....