

Minutes of the Ordinary Meeting of Great Houghton Parish Council held on Tuesday 12 February 2019 in the Village Hall, Great Houghton

In Attendance: Cllr T Bowler, Cllr M Barham, Cllr R Shaw, Cllr R Jeakings, Cllr W Garner
Also in Attendance: M Billingham Parish Clerk, Paul Townsend Warden,

680/19 Opening procedures																														
a) To receive and approve apologies for absence.		a) Apologies were received from: NCC Cllr E Bowen, NBC Cllr Flavell, Police																												
b) To approve the minutes of the previous ordinary meeting held on Tuesday 8 January 2019		b) The Minutes of the 8 th January 2019 were approved																												
c) To receive declarations of interest related to the business on the agenda.		c) There were no declaration of interests																												
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>																														
681/19 Public Participation Section		No members of public present																												
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>																														
682/19 Reports a) To receive a report from County Councillor representative b) To receive a report from Borough Councillor representative c) To receive a report from Police / Neighbourhood Warden d) To receive a report from Great Houghton Playing Fields Association	a) No report was received from NCC Cllr Bowen b) No Report was received from NBC Cllr Flavell c) The Neighborhood Warden enquired about dog notices. It was AGREED not to apply dog stickers on new lampposts. He reported on problem with rough sleepers in town and that there is a sleeper on Bedford Road and some in Brackmills Woods. The meeting was referred to the Police report with no crime reported in January. The council was most disappointed with the response to their request for better information, to the inaccuracies on the Police UK website and the continued lack of appropriate support. ACTION Clerk to write further and to seek support from district, councils and local MP. d) The meeting was advised of recent GHPFA meeting and referred to their minute regarding VAT along with the clarification on Capital Gifts of Money and reclaiming VAT previously circulated. ACTION committee representatives to seek to address minute at next GHPFA meeting. Reported problem with dog mess and drones. e)																													
683/19 To receive and adopt the Finance & Administration Report a) To receive and approve Receipts and Payment Accounts to end of January 2019 b) To receive report on payments to be authorised. c) To consider and determine grant application LH Primary School d) HSBC – request for information	a) The Accounts to the end of January 2019 were AGREED b) Following payments were AUTHORISED : <table><tr><td>Parish Clerk</td><td>100568</td><td>Salary</td><td>297.52</td></tr><tr><td>AC Print</td><td>100569</td><td>Parish News</td><td>50.00</td></tr><tr><td>Rogers Quickprint</td><td>100570</td><td>Parish News</td><td>267.00</td></tr><tr><td>Kier (Nordis Signs)</td><td>100571</td><td>HGV Signs</td><td>66.96</td></tr><tr><td>HMRC</td><td>100572</td><td>PAYE</td><td>74.60</td></tr><tr><td>Parish Clerk</td><td>100573</td><td>Expenses</td><td>250.73</td></tr><tr><td>C Taylor</td><td>100574</td><td>Shelves BT Kiosk</td><td>100.00</td></tr></table> c) A Grant application from Little Houghton CE Primary School towards new heating was considered. It was AGREED to donate £100 and payment was AUTHORISED d) The meeting was advised of request from HSBC for information. ACTION Clerk to make enquiries and respond.		Parish Clerk	100568	Salary	297.52	AC Print	100569	Parish News	50.00	Rogers Quickprint	100570	Parish News	267.00	Kier (Nordis Signs)	100571	HGV Signs	66.96	HMRC	100572	PAYE	74.60	Parish Clerk	100573	Expenses	250.73	C Taylor	100574	Shelves BT Kiosk	100.00
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684/19 To receive the Clerk's report a) Councilor Vacancies – Update from Councillors on contacts (Minute 671/19 (a)) – Scott Kerse b) NBC Community Governance Review meeting – delegates to attend c)	a) The meeting was advised of some possible interest from individuals. ACTION Clerk to provide information to councilors b) It was AGREED that Representatives for NBC review meeting would be a Councillor and the Parish Clerk.																													

685/19 To receive and consider the planning report a) To consider the planning report – N/2019/0059 b) PAG report – c) DSAG Report – Design Statement draft	a) There were no objections to the planning application N/2019/0059. b) There was no report from PAG c) The meeting was referred to the draft village design statement for consideration. ACTION Councillors to consider and submit comments/suggestions to chair of the DSAG committee.
<i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i>	
686/19 To consider further SNC South Northamptonshire Local Plan Part 2	The meeting was referred to the SNC Local Plan Part 2 which had now been sent to the Secretary of State for consideration. It was expected that further consultation would take place in due course
687/19 To receive Report on village maintenance matters: a) Disused railway / cycle way – Update b) Footpath – Glebe Lane to Brackmills Wood c) Village Signs - maintenance	a) The meeting was referred to update from NCC previously circulated. Council disappointed with lack of progress. ACTION Clerk to write further on this matter. b) Footpath considered dangerous and needs improvements. ACTION Clerk to write to Asset Management Parks & Open Spaces. c) Concerned with lack of maintenance of Village signs – highways cleaning. ACTION Councillor to approach Scout group to see if they can assist.
688/19 To consider breakdown process for Village Hopper	The meeting was referred to notes of joint parish meeting previously circulated. ACTION to consult key villagers with a view to creating network for notifying delays/breakdowns.
689/19 To further consider matters relating to GHPFA a) Renewal of Lease - Update b) Land registration – Update – Response to questions from Conveyancer	a) The meeting was referred to request from solicitors for information regarding notice period in lease. ACTION Clerk to Respond b) Meeting was referred to request for information from Conveyancer regarding, title, building insurance and evidence of outgoings on property, any security or debt against property. ACTION Clerk to respond.
690/19 To receive updated report on traffic management issue a) Replace HGV signs	Replacement signs have been ordered awaiting payment prior to dispatch.
691/19 Further development of BT Telephone Kiosk	The council was advised that the work has now been completed with shelves fitted, new signs and new light unit. The book-swap was now fully operational.
692/19 To consider the monthly public messages.	Book Swap now open

Meeting closed 9.35

Signed.....

Dated.....