

Great Houghton Parish Council

Chairman:

Councillor Thomas Bowler

Clerk:

Mr Mike Billingham

Councillors are summoned to the **Annual Meeting of Great Houghton Parish Council** to be held at **7.30 pm on Tuesday 14 May 2019** in Great Houghton Village Hall, Leys Lane, NN4 0AN

Members of the public and press are very welcome to attend



Mike Billingham

Clerk

Dated 3 May 2019

The business to be transacted at the meeting is as follows:-

Annual Business

714/19. Election of Chairman and declaration of acceptance of office		
715/19. Election of Vice Chairman		
716/19. To receive and approve Apologies for absence		
717/19. To approve minutes of previous meeting held on Tuesday 9 April 2019		
718/19. To receive declarations of interest related to the business on the agenda. <i>(Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business)</i>		
719/19. Public Participation Section <i>(Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes)</i>		
720/19 To Approve/re-adopt following policies (previously circulated):		
<ul style="list-style-type: none"> • Re-adopt Standing Orders • Approve Council Action Plan • Re-adopt Declaration of Acceptance of Office • Re-adopt Data Control Policy • Re-adopt Financial Regulations • Re-adopt Complaints Procedure • Re-adopt Equal Opportunities Policy • Re-adopt Training Policy • Re-adopt Councillors apologies for absence • Re-adopt Freedom of Information Transparency • Re-adopt Model Publication Scheme 	<ul style="list-style-type: none"> • Re-adopt Privacy Notice • Re-adopt Records retention policy • Re-adopt Risk Management Policy and Statement • Re-adopt Governance Risk-Assessment Policy • Approve Internal Control Procedure • Re-adopt Travel Allowance Policy • Re-adopt Media Policy Re-adopt H&S Policy • Re-adopt Website Management policy • Re-adopt Code of Conduct 	

721/19. To assign Councillor Responsibilities and Areas <ul style="list-style-type: none"> • PAG: Cllr Shaw – Cllr Garner – N Declerck – N Perkins • DSAG: Cllr Jeakings – Cllr Shaw – N Declerck – N Perkins • ICM: Cllr Jeakings • GHPFA: Cllr Jeakings – Cllr Garner 	
Ordinary Business	
722/19 Reports <ul style="list-style-type: none"> a) To receive report from County Councillor Representative a) To receive report from Borough Councillor Representative b) To receive reports from Police / Neighbourhood Warden c) To receive report from Great Houghton Playing Fields Association 	
723/19 To receive and adopt the Finance & Administration Report <ul style="list-style-type: none"> b) To receive Receipts and Payment Accounts end of April 2019 c) Confirm Payments to be authorised d) To consider and approve part 3 AGAR <ul style="list-style-type: none"> Page 3: Certificate of Exemption Section 1: Annual Governance Statement Section 2: Accounting Statements 2017/201 Page 4: To receive and note the Internal Audit Report e) To receive report on Clerks annual appraisal and revised contract f) Consider and determine renewal of Insurance g) To receive Internal Control Report March 2019 	
724/19 To receive the Clerk's report <ul style="list-style-type: none"> a) Councillor Vacancies – update from councillors on contacts b) Update on new IT equipment 	
725/19 To receive and consider monthly planning applications (as previously circulated and accessible at www.greathoughton.org.uk) <ul style="list-style-type: none"> a) N/2019/0519 – 22 Atterbury Way – Single storey extension and first floor pitched roof extension b) Northampton Local Plan part 2 – LAA1098 c) Receive report from PAG d) Receive report from DSAG – Village survey update 	
726/19 To receive report on village maintenance matters <ul style="list-style-type: none"> a) To receive update on site visit – The Green – Parking Paget Close 	
727/19 To consider matters relating to GHPFA <ul style="list-style-type: none"> a) Update on Renewal of Lease and Land registration b) To determine purchase of Playground Equipment 	
728/19 To receive updated report on traffic management issues <ul style="list-style-type: none"> a) To receive update on site visit - Paget Close Parking – The Green chain-link fence b) Update on GHV signs c) Update Bus Stop Bedford Road d) To consider and determine Ability Community Transport Service 	
729/19 Alteration to retaining wall – High Street	
730/19 To consider proposal from resident for 'Village Sale'	
731/19 To consider the monthly public messages	