

Minutes of the Ordinary Meeting of Great Houghton Parish Council held at 7.30pm on Tuesday 09 July 2019 in the Village Hall, Leys Lane, Great Houghton

In Attendance: Cllr T Bowler, Cllr M Barham, Cllr R Shaw, Cllr R Jeakings, Cllr W Garner, Cllr S Williams

Also in Attendance: M Billingham Parish Clerk

742/19 Opening procedures				
a) To receive and approve apologies for absence.		a) Apologies were received from: NCC Cllr E Bowen, Warden P Townsend, PC Duffrey, NBC Cllr P Flavell		
b) To approve the minutes of the previous ordinary meeting held on Tuesday 11 June 2019		b) The Minutes of the previous meeting were APPROVED		
c) To receive declarations of interest related to the business on the agenda.		c) There was no declaration of interests from councilors in attendance		
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>				
743/19 Public Participation Section		No members of public were present		
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>				
744/19 Reports				
a) To receive a report from County Councillor representative		a) The meeting was referred to report received from NCC Cllr Bowen		
b) To receive a report from Borough Councillor representative		b) The meeting was referred to response from NBC Cllr Flavell regarding calling in planning application		
c) To receive a report from Police / Neighbourhood Warden		c) The meeting was referred to Police report of no Crime in the Parish during the month of June.		
d) To receive a report from Great Houghton Playing Fields Association		d) There seemed to be some confusion over the lease and purchase of playground equipment. The Council awaits further response from GHPFA. ACTION Clerk to write again to clarify offer		
745/19 To receive and adopt the Finance & Administration Report a) To receive and approve the Receipts and Payment Accounts at end of June 2019 b) To receive report on payments to be authorised. c) To receive the quarterly internal control report	a)	The meeting was referred to previously circulated amendment to the May accounts having taken advice from the independent auditor on how the incorrect payment received from HMRC should be accounted for. The total balance being £35130.75. APPROVED . The meeting was referred to the June accounts showing a balance of £33316.59 (£21451.67 + £11944.92) with £80 outstanding cheque. APPROVED		
	b)	The following payments were AUTHORISED .		
	HMRC	100608	Refund incorrect payment	2270.79
	HMRC	100609	PAYE	71.80
	Parish Clerk	100610	Salary	314.90
	Parish Clerk	100611	Expenses	104.10
	CTL Property	100612	Maintenance	325.00
	AC Print	100613	Parish News	65.00
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	c)	The quarterly control Report was received and ACCEPTED		
746/19 To receive the Clerk's report				
a) Councillor Vacancies – Update from Councillors on contacts		a) There was no update regarding the current councillor vacancy		
b) Update on new IT Equipment		b) The meeting was advised that all updates had now been completed and were working OK		
747/19 To receive and consider the planning report				
a) To consider the planning report		a) The planning report was received and considered		
b) PAG Report – N/2019/0519 – 22 Atterbury Way		b) The response to N/2019/0519 from the PAG and submitted to NBC was ADOPTED		
c) To consider PAG membership		c) Membership of the PAG was clarified. ACTION clerk to write to Natasha Freeman to confirm		
d) DSAG Report – Design Statement draft		d) Design Statement now complete. ACTION Final version to be circulated to all councilors		
e) To consider appointing planning consultant – Apex Planning		e) Consideration was given to appointing planning consultant. ACTION Apex and others be invited to attend council meeting to discuss further		

<p>748/19 To receive Report on village maintenance matters:</p> <ul style="list-style-type: none"> a) The Green – Chain-link Fence b) Removal of obstruction to footpath The Cross 	<ul style="list-style-type: none"> a) Further consideration was given to the matter of The Green. ACTION Clerk to obtain quotes for upgrading and replacement of posts and chains. b) The Clerk reported that a bush obstructing the footpath at The Cross had now been removed.
<p>749/19 To further consider matters relating to GHPFA</p> <ul style="list-style-type: none"> a) Renewal of Lease - Update b) Land registration – Update c) Update on purchase of playground equipment. 	<ul style="list-style-type: none"> a) Regrettably there had been no further response from GHPFA and the lease was apparently back with their solicitors. b) No further response had been received from Land Registry c) It was clear from the email received from GHPFA that there was confusion regarding the offer to purchase equipment which was further delayed by the outstanding completion of the lease. ACTION Clerk to write to GHPFA to clarify offer
<p>750/19 To receive updated report on traffic management issue</p>	<p>There had been no reported HGV movements through the village. Councillors expressed concerns regarding the increasing speeds of traffic through the village ACTION Police to be requested to carry out speed checks</p>
<p>751/19 To consider the monthly public messages.</p>	<p>Residents to be urged to help keep the village tidy by clearing any Litter outside their houses. Drivers urged to slow down when driving through the village</p>

Meeting closed at 8.50pm

Signed.....

Dated.....