

**Minutes of the Ordinary Meeting of Great Houghton Parish Council held at 7.30pm on Tuesday 13 August 2019 in the Village Hall. Leys Lane, Great Houghton**

**In Attendance:** Cllr T Bowler, Cllr R Jeakings, Cllr R Shaw, Cllr B Garner, Cllr M Barham

**Also in Attendance:** M Billingham Parish Clerk, P Townsend Neighbourhood Warden, NBC Cllr P Flavell, P Smith Apex Planning, Resident Vanesa Sampson, John Adams, Calum Taylor

<b>752/19 Opening procedures</b> a) To receive and approve apologies for absence. b) To approve the minutes of the previous ordinary meeting held on Tuesday 9 July 2019 c) To receive declarations of interest related to the business on the agenda.		a) Apologies were received and accepted from: Cllr S Williams, PC Dufree, NCC Cllr E Bowen b) The minutes of the meeting held on the 9 July 2019 were <b>APPROVED</b> c) There was no Declaration of Interests from councilors relating to the business on the agenda																																	
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>																																			
<b>753/19 Public Participation Section</b>		The council was addressed by applicant for planning permission N/2019/0519 who was concerned to understand the reasons for the councils objection to the amended application, having changed to remove the bedroom window and the reference to change of street scene. He pointed out that a site visit had already been undertaken by the planning officer.																																	
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>																																			
<b>754/19 Reports</b> a) To receive a report from County Councillor representative b) To receive a report from Borough Councillor representative c) To receive a report from Police / Neighbourhood Warden d) To receive a report from Great Houghton Playing Fields Association		a) The meeting was referred to the report from NCC Cllr Bowen, previously circulated b) NBC Cllr Flavell advised the meeting that she has been nominated to stand for election on the proposed new Unitary Council. She advised meeting of discussions she had regarding our issue over benches and litter bin in Brackmills Park and will make further enquiries on behalf of the Parish Council c) The meeting was referred to the Police report previously circulated. No crime reported in July The neighbourhood warden reported on the fly-tipping incident in Leys Lane which should have been cleared today. d) GHPFA junior football club new pitches proposal was being considered																																	
<b>755/19 To receive and adopt the Finance &amp; Administration Report</b> a) To receive and approve the Receipts and Payment Accounts at end of July 2019 b) To receive report on payments to be authorized c) To consider refund on Parish News Advertisement		a) The Receipts and payments accounts were <b>APPROVED</b> Balance £25925.65 (£16249.49 + £11946.95 outstanding cheque £2270.79) b) The following payments were <b>AUTHORISED</b> : <table><tr><td>Parish Clerk</td><td>100615</td><td>Salary</td><td>314.90</td></tr><tr><td>HMRC</td><td>100616</td><td>PAYE</td><td>71.80</td></tr><tr><td>CTL Property</td><td>100617</td><td>Maintenance</td><td>465.00</td></tr><tr><td>Rogers Quickprint</td><td>100618</td><td>Parish News</td><td>294.00</td></tr><tr><td>Scott Fowler</td><td>100619</td><td>GHPFA Lease</td><td>780.00</td></tr><tr><td>Scott Fowler</td><td>100620</td><td>GHPFA Lease</td><td>426.00</td></tr><tr><td>Parish Clerk</td><td>100621</td><td>Expenses</td><td>41.64</td></tr><tr><td colspan="3"></td><td><b>2393.34</b></td></tr></table>		Parish Clerk	100615	Salary	314.90	HMRC	100616	PAYE	71.80	CTL Property	100617	Maintenance	465.00	Rogers Quickprint	100618	Parish News	294.00	Scott Fowler	100619	GHPFA Lease	780.00	Scott Fowler	100620	GHPFA Lease	426.00	Parish Clerk	100621	Expenses	41.64				<b>2393.34</b>
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		c) A refund of the balance of the advert was <b>APPROVED</b>																																	
<b>756/19 To receive the Clerk's report</b> a) Councilor Vacancies – Update from Councillors on contacts b) IT Issues – Out of Office Facility		a) Vanesa Sampson was welcomed to the meeting as a candidate for the current councillor vacancy. It was <b>RESOLVED</b> that Vanesa be co-opted onto the council representing Lower High Street and Rectory Close b) The meeting was advised that hopefully the problem with the out of office service had now been resolved further to test.																																	

c) Brackmills Wood – Bench and waste bins d) Operation London Bridge	c) The meeting was referred to previous discussion with NBC Cllr Flavell (see above minute) d) The meeting went into closed session (9.20pm – 9.22pm) to address the matter of Operation London Bridge
<b>757/19 To receive and consider the planning report</b> a) To consider the planning report b) PAG Report – N/2019/0519 – 22 Atterbury Way c) DSAG Report d) To consider appointing planning consultant – Apex Planning e) To consider NBC Planning Policy Consultation	a) The planning report previously circulated was considered and <b>APPROVED</b> b) Further consideration was given to the PAG response to amended plan and the comments raised previously by the applicant. It was <b>RESOLVED</b> that having submitted the councils objection there was no further action to be taken by council on this matter. c) No report from DSAG d) Paul Smith gave a presentation on planning services his company would be able to offer the council. Tailored service cost quotation available when required. e) It was <b>RESOLVED</b> that three councilors would attend the West Northants Strategic plan consultation on 4 September at Guildhall. It was further <b>RESOLVED</b> that councilors will consider NBC Supplementary Planning documents and will submit responses to the clerk for collation and inclusion on agenda next month.
a) Planning report previously circulated and accessible at <a href="http://www.greathoughton.org.uk">www.greathoughton.org.uk</a>	
<b>758/19 To receive Report on village maintenance matters:</b> a) The Green – Chain-link Fence	The meeting was advised that quotes are being sought but delayed due to summer holidays. Hedge cutting remains an issue at certain points in village. <b>ACTION</b> clerk to write to both district council and landowner seeking that action be taken to cut back overgrown hedgerows
<b>759/19 To further consider matters relating to GHPFA</b> a) Renewal of Lease - Update b) Land registration – Update c) Update on purchase of playground equipment.	a) The meeting was referred to the final lease document that had now been received from Solicitors which was duly signed by chairman and signatory councillor. <b>ACTION</b> document to be returned to solicitors for signature by GHPFA representatives. b) The land registration had now been fully completed. c) The meeting was advised that the new equipment had been purchased and GHPFA had been given a dated for delivery and installation.
<b>760/19 To receive updated report on traffic management issue</b> a) Community Speed Watch	a) This matter to be deferred to next meeting
<b>761/19 To consider the monthly public messages.</b>	There was no public message

The meeting closed at 9.25pm

Signed.....

Dated.....