

Minutes of the Ordinary Meeting of Great Houghton Parish Council held at 7.30pm on Tuesday 10 September 2019 in the Village Hall, Leys Lane, Great Houghton

In Attendance: Cllr T Bowler, Cllr R Jeakings, Cllr M Barham, Cllr R Shaw, Cllr S Williams, Cllr N Sampson

Also In Attendance: M Billingham Parish Clerk, NBC Cllr M Hallam

762/19 Opening procedures a) To receive and approve apologies for absence. b) To approve the minutes of the previous ordinary meeting held on Tuesday 13 August 2019 c) To receive declarations of interest related to the business on the agenda.		a) Apologies received from NCC Cllr E Bowen, NBC Cllr P Flavell, PC Dufree b) Minutes of previous meeting were APPROVED c) There were no declaration of interest relating to the agenda items																													
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>																															
763/19 Public Participation Section		There were no members of public in Attendance																													
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>																															
764/19 Reports a) To receive a report from County Councillor representative b) To receive a report from Borough Councillor representative c) To receive a report from Police / Neighbourhood Warden d) To receive a report from Great Houghton Playing Fields Association		a) The clerk advised the meeting of a verbal report received from NCC Cllr Bowen regarding developments towards new unitary council and need to identify nominations for election in 2020 b) There was no report from NBC although Cllr Hallam gave his views relating to future election process. c) The meeting was referred to report previously circulated from Police. There were no reported crimes last month. d) The meeting was referred to the minutes of the last GHPFA meeting in which it was noted that a new youth football team would be using the field.																													
765/19 To receive and adopt the Finance & Administration Report a) To receive and approve the Receipts and Payment Accounts at end of August 2019 b) To receive report on payments to be authorized		a) The accounts to end August 2019 showing a balance of £23534.34 (£11585.36 + £11948.98) were APPROVED b) The following payments were AUTHORIZED <table><tr><td>Parish Clerk</td><td>100622</td><td>Salary + Holliday Pay</td><td>714.63</td></tr><tr><td>HMRC</td><td>100623</td><td>PAYE</td><td>171.80</td></tr><tr><td>CTL Property</td><td>100624</td><td>Maintenance</td><td>375.00</td></tr><tr><td>Curtis Web Design</td><td>100625</td><td>website maintenance</td><td>270.00</td></tr><tr><td>NER Aerials</td><td>100626</td><td>refund advert</td><td>61.00</td></tr><tr><td>Parish Clerk</td><td>100627</td><td>Expenses</td><td>34.50</td></tr><tr><td colspan="3"></td><td>1626.93</td></tr></table>		Parish Clerk	100622	Salary + Holliday Pay	714.63	HMRC	100623	PAYE	171.80	CTL Property	100624	Maintenance	375.00	Curtis Web Design	100625	website maintenance	270.00	NER Aerials	100626	refund advert	61.00	Parish Clerk	100627	Expenses	34.50				1626.93
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766/19 To receive the Clerk's report a) Brackmills Wood – Bench and waste bins update		a) NBC Cllr Mike Hallam addressed the meeting regarding the environmental benefits of Brackmills Wood and confirmed his approval for the installation of benches around the walk. He also advised on the change of legislation allowing dog mess to be deposited in normal waste bins. ACTION will forward details of preferred bench, and installation to Clerk. Will arrange for more adequate litter bin to be installed. Parish Council will have to pay for benches. It was recorded how much improved the maintenance was with the new NBC contractor ID-Verdi who were doing a much better job.																													
767/19 To receive and consider the planning report a) To consider the planning report b) PAG Report c) DSAG Report		a) There had been no planning applications received during August. N/2019/0519 – 22 Atterbury Way had now been fully approved. A verbal report was provided regarding the West Northants Strategic Plan consultation meeting which was noted. NBC would ensure that Clerks are kept informed of the work of this group. b) No report from PAG c) No report from DSAG although the meeting was provided with a verbal report from training course attended by councilors regarding the need for a Neighbourhood plan. ACTION Clerk to invite representative from other parish council who have recently produced NP to next meeting for guidance. ACTION Cllr to provide information on NP for next meeting.																													

d) NBC Supplementary Planning Documents	d) The meeting considered NBC supplementary Planning Documents. ACTION Chairman to provide notes to Clerk for formal response.
<i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i>	
768/19 To consider and review current councilors areas and responsibilities	Having reluctantly accepted the resignation of Cllr Bill Garner, It was RESOLVED that Cllr Williams would join the Planning Advisory Group (PAG) and that a replacement for the councillor vacancy be sought.
769/19 To consider response to report received on Village Hopper	The meeting was referred to the communication received regarding proposed changes to Village Hopper route and the initial response from the Clerk which was fully ENDORSED by the council. ACTION the Chairman to seek a meeting to discuss and to make clear that any proposal to cut out the stop at the top of the village would not be acceptable to the parish council.
770/19 To receive Report on village maintenance matters: a) The Green – Chain-link Fence b) General maintenance issues	a) The meeting was referred to quotes received for supply of 50 upgraded replacement posts. It was RESOLVED to amend the budget by way of allocation of £5000 funds for this project and to await quote for groundwork for consideration and approval at next meeting. b) It was confirmed that the areas of concern relating to overgrown hedges had now been dealt with and cut-back. The council was most appreciative of quick response and positive action taken on these matters.
771/19 To consider matters relating to GHPFA a) Renewal of Lease - Update.	The meeting was referred to communications from solicitor previously circulated. Now awaited final document for signature. The meeting was reminded of need to determine replacement council representative on GHPFA committee.
772/19 To receive updated report on traffic management issue a) Community Speed Watch	The meeting was referred to communication previously circulated regarding community speed watch scheme which requires volunteers. ACTION chairman to address in monthly report. ACTION Clerk to Write to NBC/NCC regarding introduction of pinch points in High Street to be funded from Sect 106 monies.
773/19 To consider concerns expressed relating to incidents in village	The meeting was referred to incidents reported of unwanted approaches from alleged traders and intruders in rear garden, reported to police. ACTION cllr to provide article for inclusion in Parish News and website
773/19 To consider the monthly public messages.	To advertise Councillor vacancy Seek Community Speed Watch volunteers

Meeting closed at: 9.30pm

Signature.....

Dated.....