

Minutes of the Ordinary Meeting of **GREAT HOUGHTON PARISH COUNCIL** held on Tuesday 12 November 2019 in the Village Hall, Great Houghton (subject to approval at next meeting)

**Present:** Cllr T Bowler, Cllr M Barham, Cllr S Williams, Cllr R Shaw, Cllr R Jeakings

**Also Present:** M Billingham Parish Clerk, C Carr WI, R Shaw EBPC, P Townsend NW

<p><b>786/19 Opening procedures</b></p> <p>a) To receive and approve apologies for absence.</p> <p>b) To approve the minutes of the previous ordinary meeting held on Tuesday 8 October 2019</p> <p>c) To receive declarations of interest related to the business on the agenda.</p>	<p>a) Apologies were received and approved from Cllr V Sampson, and NBC Cllr P Flavell</p> <p>b) The Minutes of the meeting held on the 8 October 2019 were <b>APPROVED</b></p> <p>c) There were no declaration of interest relating to agenda items</p>																								
<p><i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i></p>																									
<p><b>787/19 Public Participation Section</b></p>	<p>WI representative addressed the meeting regarding their climate campaign, Green Hearts, to be launched in February 2020. It was intended to display posters and articles made from natural materials throughout the village and to include article in the Parish News. It was <b>RESOLVED</b> that the Council was most pleased to support the campaign. <b>ACTION</b> to add item to future agendas</p>																								
<p><i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i></p>																									
<p><b>788/19 Reports</b></p> <p>a) To receive a report from County Councillor representative</p> <p>b) To receive a report from Borough Councillor representative</p> <p>c) To receive a report from Police / Neighbourhood Warden</p> <p>d) To receive a report from Great Houghton Playing Fields Association</p>	<p>a) No report from NCC</p> <p>b) No report from NBC</p> <p>c) Thanks to Paul for cutting back hedge at junction. Lay-by still of concern but has been cleaned. Police report 2 non-dwelling replacement community PC being sought</p> <p>d) GHPFA Christmas social 13 Dec. Bonfire night not so well supported bad weather. Child play area fencing and gate return spring to be dealt with</p>																								
<p><b>789/19 To receive and adopt the Finance &amp; Administration Report</b></p> <p>a) To receive and approve the Receipts and Payment Accounts at end of October 2019</p> <p>b) To receive report on payments to be authorised</p> <p>c) To consider and Approve 'home working' allowance</p> <p>d) To consider grant application on behalf of NVHS</p>	<p>a) The Accounts to the end of October 2019 were <b>APPROVED</b> showing a balance of £28482.03 (£16529.06 + £11952.97)</p> <p>b) The following payments were <b>AUTHORISED</b></p> <table border="1" data-bbox="579 1305 1241 1541"> <tr> <td>Parish Clerk</td> <td>100636</td> <td>Salary</td> <td>314.90</td> </tr> <tr> <td>HMRC</td> <td>100637</td> <td>PAYE</td> <td>71.80</td> </tr> <tr> <td>T Floyd</td> <td>100638</td> <td>Meeting Clerk</td> <td>62.30</td> </tr> <tr> <td>NVHS</td> <td>100639</td> <td>Funding Grant</td> <td>100.00</td> </tr> <tr> <td>Parish Clerk</td> <td>100640</td> <td>Expenses</td> <td>47.00</td> </tr> <tr> <td colspan="3"></td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;"><b>596.00</b></td> </tr> </table> <p>c) An increase in the Home Working allowance from £3 to £4 per week was <b>AGREED</b></p> <p>d) A Grant of £100 for Nene Valley Help Scheme was <b>AGREED</b></p>	Parish Clerk	100636	Salary	314.90	HMRC	100637	PAYE	71.80	T Floyd	100638	Meeting Clerk	62.30	NVHS	100639	Funding Grant	100.00	Parish Clerk	100640	Expenses	47.00				<b>596.00</b>
Parish Clerk	100636	Salary	314.90																						
HMRC	100637	PAYE	71.80																						
T Floyd	100638	Meeting Clerk	62.30																						
NVHS	100639	Funding Grant	100.00																						
Parish Clerk	100640	Expenses	47.00																						
			<b>596.00</b>																						
<p><b>790/19 To receive the Clerk's report</b></p> <p>a) To consider cost proposal for bench in Brackmills Wood</p> <p>b) To consider 2020 council election process – current vacancy</p>	<p>a) <b>ACTION</b> Clerk to write to NBC councillor and Brackmills Manager regarding possible funding for benches at a cost of £1082 +VAT per bench</p> <p>b) The meeting was referred to recent information received relating to forthcoming election for all councils including proposed new Unitary Council. Election costs will need to be budgeted. <b>ACTION</b> Clerk to write to GHPA re promotion table at Christmas Social.</p>																								
<p><b>791/19 To receive and consider the planning report</b></p> <p>a) To consider the planning report – Roxhill Gateway – NBC Part 2</p> <p>b) PAG Report – N/2019/1017 further amended plan</p>	<p>a) Action Clerk to write offering support in principle and seek financial level expected. <b>ACTION</b> Clerk to obtain plan details</p> <p>b) The meeting <b>ENDORSED</b> the PAG response to the further planning application N/2019/1017.</p>																								

<p>c) Neighbourhood Plan Update – Address by Earls Barton Parish Clerk</p>	<p>c) Neighbourhood plan Consultants engaged- James Wilsons Associates, - consultation events visions and objectives established – reg 14 consultation – examiner to be appointed from list from District Council - Referendum 28% turn-out 96% accepted. Cost £36500 majority of it for consultation- £7000 grant obtained. Used to good effect already to prevent large development. process took 3-4 years. Maps, pictures, post-notes door to door consultation – identified three development sites and consulted to decide best option most popular. Now commencing statutory review required every 5 years. Section 106 requirements contained in plan (wish list) and received from development. The Chairman thanked the EBPC for her attendance and the information provided which was most useful.</p>
<p><i>Planning report previously circulated and accessible at <a href="http://www.greathoughton.org.uk">www.greathoughton.org.uk</a></i></p>	
<p><b>792/19 To consider Bus Service Issues</b> a) To consider further response from Village Hopper operator b) To consider information on real time bus display Bedford Road</p>	<p>a) The meeting considered the further response from C&amp;WPC regarding changes to Hopper service. <b>ACTION</b> Councillor to draft response seeking meeting to pursue matter b) The meeting was referred to communications received relating to problems with bus shelter. <b>ACTION</b> Clerk to respond seeking repairs and quote</p>
<p><b>793/19 To receive Report on village maintenance matters:</b> a) The Green – consider quotes for Chain-link Fence b) General maintenance issues – Dog Bins – grass cutting – Pocket Park maintenance</p>	<p>a) The meeting reviewed the various quotes received <b>ACTION</b> Clerk to seek further quote for mobile welder to supply and repair existing posts b) The meeting was referred to enquiries received regarding additional dog bins and hedge cutting. It was noted that the annual cut-back at the Pocket Park had not taken place. <b>ACTION</b> Chairman to seek meeting with the chairman of the Pocket Park Committee regarding maintenance</p>
<p><b>794/19 To consider matters relating to GHPFA</b> a) Renewal of Lease - Update. b) To determine replacement GHPFA representative</p>	<p>a) It has been confirmed that the new lease has been signed by all parties. There had been no response from our solicitors regarding provision of signed copy. <b>ACTION</b> Clerk to write further. b) It was <b>RESOLVED</b> that Cllr Bowler would take up the vacant seat on the GHPFA committee on behalf of the Parish Council. <b>ACTION</b> Clerk to notify GHPFAs</p>
<p><b>795/19 To receive updated report on traffic management issue</b> a) Community Speed Watch- Volunteers Update</p>	<p>a) It was noted that we now have five volunteers for the Community Speed Watch Committee. <b>ACTION</b> Clerk to write to other suggested interested parties.</p>
<p><b>796/9 To consider Armed Forces Covenant</b></p>	<p>It was <b>RESOLVED</b> that the Council fully support their aims and objectives and sign up for the Armed Forces Covenant</p>
<p><b>797/19 To consider the monthly public messages.</b></p>	<p>Councillor vacancy. Speed Watch Committee members Intention to establish Neighbourhood Plan</p>

Meeting closed 9.45pm

Signed.....

Dated.....