

GREAT HOUGHTON PARISH COUNCIL

Minutes of the Ordinary Meeting of **Great Houghton Parish Council to be held at 7.30pm on Tuesday 14 January 2020** in the Village Hall, Leys Lane, Great Houghton

In Attendance: Cllr Thomas Bowler, Cllr Rod Jeakings, Cllr Vanessa Sampson, Cllr David Avil, Cllr Rosemary Shaw, Cllr Sarah Williams, Cllr Mike Barham

Also, in Attendance: Mike Billingham Parish Clerk PC Ismail PS Nick Paul N/W Paul Townsend, Residents F & R Knowles, P Wright, R Drake, M Johnson, M Harding, D Trainer,

809/20 Opening procedures			
a) To receive and approve apologies for absence.		a) Apologies were received from NCC Cllr Bowen and NBC Cllr Flavell.	
b) To approve the minutes of the previous ordinary meeting held on Tuesday 10 December 2019		b) The minutes of the meeting held on Tuesday 10 December 2019 were APPROVED .	
c) To receive declarations of interest related to the business on the agenda.		c) Chairman declared interest in agenda item 814/20 (d)	
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>			
810/20 Public Participation Section	Members of the public present raised concerns relating to: Congestion in village, speeding, parking on pavements. Real concern of accident, vehicle hit twice in five years. Action needs to be taken. Need for traffic calming measures, Village by-pass, 20mph limit. The chairman assured the meeting that the council was fully aware of these issues and fully appreciated their concerns. He advised the meeting of action taken by PC to seek measures to address these concerns and will continue to do so.		
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>			
811/20 Reports			
a) To receive a report from County Councillor representative		a) There was no report from the County Councillor	
b) To receive a report from Borough Councillor representative		b) There was no report from the Borough Councillor.	
c) To receive a report from Police / Neighbourhood Warden		The Council expressed their disappointment that, yet again, there was no District Council representatives present. ACTION Clerk to write to councillors.	
d) To receive a report from Great Houghton Playing Fields Association		c) The police reported that GH remained a low-level crime and disorder village with no reported crime during December. They will take on board concerns over traffic and will seek to provide the council with data and advice. N/W reported on the tree issue which he was still sorting. Had toured the village on a number of occasions along with colleague but could not see any issues.	
		d) The chairman attended his first GHPFA committee meeting and reported that concern had been expressed with the reduced footfall for the fireworks	
812/20 To receive and adopt the Finance & Administration Report			
a) To receive and approve the Receipts and Payment Accounts at end of December 2019		a) The accounts to the end of December 2019 were APPROVED . A balance of £27121.13 (£15164.17 + £11956.96) Income included £77 Advertising + £2.03 interest	
b) To receive report on payments to be authorized		b) The following payments were APPROVED	
c) To consider Budget and determine Precept			
	Parish Clerk	100645 Salary	314.90
	HMRC	100646 PAYE	71.80
	Smith of Derby	100747 Church Clock	254.40
	CPRE	100648 Membership	36.00
	Parish Clerk	100649 Expenses	78.50
			755.60
	c) The meeting was referred to the draft budget previously circulated which following discussion and agreed adjustments the budget for 2020/21 was AGREED (see appendix). The meeting gave consideration to the precept and the budgeted additional cost for the Neighbourhood Plan. It was RESOLVED that the precept for the next financial year should be increased to £27500		

813/20 To receive the Clerk's report a) To consider cost proposal for bench in Brackmills Wood b) To consider 2020 council election process	a) The council was most grateful for the offer from NBC Councillor P Flavell to cover the cost of the purchase of a bench for Brackmills Wood. It was RESOLVED to go ahead and purchase the bench. ACTION clerk to write to Cllr Flavell and to arrange order and installation. b) Councillors confirmed they will be seeking re-election proposed for May 2020 with the exception of the chairman who was considering the matter.
814/20 To receive and consider the planning report a) To consider the planning report b) PAG Report – c) Neighbourhood Plan Update – NPAG d) Alleged breach of planning regulations – Atterbury Way	a) The meeting was referred to the planning report previously circulated. There had been no applications received. b) There was no PAG report c) The meeting was referred to the £9000 quote received from Kirkwells Town Planning for services. Names were sought to be part of the stage 1 Steering Group. ACTION Clerk to compile and circulate spreadsheet and to write inviting other individuals to join Group. At this point the chairman vacated the meeting which was chaired for the following agenda item by the vice-chairman d) The meeting was referred to communication received from resident regarding alleged breach of planning rule with neighbor operating business from home. The meeting was advised that the parish council had no powers to deal with such breaches and the resident had been notified of this along with details of how to refer their concerns through the appropriate channels being the District Planning authority as well as the owners of the current tenanted house. It was DETERMINED no further action to be taken.
<i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i>	
815/20 To consider Bus Service Issues a) To consider further response from Village Hopper operator b) To consider quotations for real time bus display Bedford Road	a) The meeting was informed that there had not yet been any response to the council's letter seeking review meeting. ACTION Clerk to write further at end of month if no response received. b) The meeting was referred to the quote received relating to the real time display being £12707. ACTION Clerk to write further expressing the council's deep concerns and challenging such a high and unrealistic price.
816/20 To receive Report on village maintenance matters: a) The Green – consider quotes for Chain-link Fence b) General maintenance issues – Dog Bins – grass cutting – Pocket Park maintenance	a) The meeting was referred to previous quotes and to the subsequent quote received from Angus Buglass for the repair of the chain-link fence at the Cross and The Green. It was RESOLVED to accept the quote of £600. ACTION Clerk to write confirming order. b) The meeting was referred to recent communications relating to reported potholes and the inconsistent time slots for repairs being carried out by contractor. Pocket Park yet to be cut back.
817/20 To consider matters relating to GHPFA a) Renewal of Lease - Update	a) It was confirmed that a signed copy of the renewed lease and deed had now been received from the council's solicitors and that this matter was now RESOLVED
818/20 To receive updated report on traffic management issue a) Community Speed Watch-Volunteers Update	a) It was confirmed that the community speed watch group had now been registered with the organizers and that we now awaited confirmation of the date for training. ACTION Clerk to enquire as to cost for purchase or lease of upgraded speed monitoring equipment
819/20 To consider the monthly public messages.	Traffic issues, parking, speeding, dog fouling

Meeting closed at: 9.35

Signed.....

Dated.....

DRAFT BUDGET FOR FINANCIAL YEAR 2020/2021

	ACTUAL TO DATE 2019/2020 £	PROPOSED BUDGET 2020/2021 £	
INCOME			
Precept	20300	27500	
Grants/S106	0	0	
Insurance claims	0	0	
Bank interest	17.99	7	
Advertising Parish News	784	800	
VAT claims	321.8	250	
Other	2517.13	450	overpaid VAT £2270
Total receipts	23940.92	29007	
EXPENDITURE			
Village Maintenance			
Mowing	1990	3000	
Dog Bin Emptying	600	1200	
Other	235	7000	
	2825	11200	
Pocket Park Maintenance			
Maintenance	0	100	
	0	100	
Church Clock			
Maintenance	0	250	
	0	250	
Village Hall			
Replacement	4579.52	0	
Loan repayment	3133.46	6300	
	7712.98	6300	
Grants & Donations			
British Legion	0	150	
Other Grants	100	100	
	100	250	
Administration			
Clerk	3216.65	4500	
Expenses	148.33	200	
Cllrs expenses	0	100	
Travel Allowance	98.02	100	
Insurance	344.74	800	GHPFA GHPC insurance
Stationery & postage	182.63	250	
Telephone	67.5	100	
Audit	0	400	
Web site	401.86	500	
New/replace equip	597.09	1000	
PAYE & NI	748.8	1000	
Training	173	300	
Hall rental	0	300	
Professional fees	2238.3	9000	NP Consultant cost?
Subscriptions	727.64	750	
Parish News Printing	1953	2000	
Village	500	100	
Hopper			
Other costs	2382.52	100	Repay VAT Error

	13780.08	21500
VAT	166.39	250
Total Payments	24584.45	39750
	-643.53	-10743
Bank Balances	TOTAL	TOTAL
Opening	27764.66	27121
Net Receipts/ (Payments)	-643.53	17943
Closing	27121.13	9178