

GREAT HOUGHTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Great Houghton Parish Council held at **7.30pm on Tuesday 10 March 2020**
in the Village Hall, Leys Lane, Great Houghton

In Attendance: Cllr T Bowler, Cllr R Jeakings, Cllr R Shaw, Cllr M Barham, Cllr V Sampson

Also In Attendance: M Billingham Parish Clerk, P Townsend N/W

831/20 Opening procedures			
a) To receive and approve apologies for absence.		a) Apologies were received from NCC Cllr E Bowen, NBC Cllr P Flavel, Cllr D Avil, Cllr S Williams	
b) To approve the minutes of the previous ordinary meeting held on Tuesday 11 February 2020		b) The minutes of Minutes of the previous meeting held on Tuesday 11 February 2020 were APPROVED	
c) To receive declarations of interest related to the business on the agenda.		c) There were no declarations of interest relating to the business on the agenda	
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>			
832/20 Public Participation Section		There were no members of the public in attendance	
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>			
833/20 Reports			
a) To receive a report from County Councillor representative		a) The meeting was referred to emailed report from Cllr Bowen, previously circulated which included notice of possible changes to district representation.	
b) To receive a report from Borough Councillor representative		b) There was no report from Cllr Flavel other than enquiry about bench now ordered.	
c) To receive a report from Police / Neighbourhood Warden		c) The meeting was referred to the police report previously circulated that indicated no crime in February. N/W reported that he had not encountered any problems other than some storm damage. Councillor referred to alleged drug dealing issues and the discovery of two in-care children in the High Street	
d) To receive a report from Great Houghton Playing Fields Association		d) Councillor reported that GHPFA committee had been dealing with general ground maintenance issues.	
834/20 To receive and adopt the Finance & Administration Report			
a) To receive and approve the Receipts & Payment accounts to end Feb 2020		a) The Receipts & Payments Accounts to end February 2020 were APPROVED Balance £25416.98 (£13456.09 + £11960.89)	
b) To receive report on payments to be authorized		b) The following Payments were AUTHORISED :	
c) renewal of GHPC & GHPFA Insurance 2020		Parish Clerk 100656 Salary 314.90	
d) Confirm Internal Auditor		HMRC 100657 PAYE 71.80	
		GHPFA 100658 Room Hire 264.00	
		Parish Online 100659 Mapping Service 90.00	
		NCALC 100660 Training Courses 170.00	
		Parish Clerk 100661 Expenses 98.33	
		Access Underwriting 100662 GHPFA Insurance 2,607.53	
		c) The proposed renewal fee for GHPFA insurance based on committed three years renewal was APPROVED. ACTION clerk to write to GHPFA seeking confirmation relating to cover for new equipment included.	
		d) The meeting was informed that the Internal Auditor would be Tina Charteress on behalf of NCALC	
835/20 To receive the Clerk's report			
a) To consider 2020 council election process		a) Regrettably the resignation of Cllr Avil was considered and accepted. It was further confirmed that the current chairman Cllr Bowler would not be seeking nomination as a councillor in the May election. There would be two vacancies unless other candidates could be found before the 8 th April. It was proposed that the front cover of the next issue of Parish News be adapted as final attempt to secure nominations.	
b) Parking issues Willow Lane		b) The meeting was referred to communications received from residents in Willow Lane regarding inconsiderate parking issues. ACTION Clerk to write to residents and complainants on issue	

<p>836/20 To receive and consider the planning report</p> <p>a) To consider the planning report – N/2020/0177 Little Norway + N/2020/0204 7 Cherry Tree Lane – Tree felling and crown work</p> <p>b) PAG Report –</p> <p>c) NPSG Update – Adopt Terms of Reference</p> <p>d) South Northants Part 2 Modification</p> <p>e) West Northants Structural Changes</p>	<p>a) The meeting considered the two applications contained in the planning report and had no concerns or response to make.</p> <p>b) The PAG had not met as there had been no applications that needed consideration.</p> <p>c) The meeting was referred to the Terms of Reference previously circulated which were APPROVED and to the minutes of the Group meeting which were noted.</p> <p>d) The meeting considered the South Northants Part 2 modifications previously circulated. Although concerned that such plans are being adopted by an authority that was soon to be replaced, they had no observations to make.</p> <p>e) The meeting considered the West Northants Structural changes previously circulated but had no observations to make.</p> <p>It was confirmed that the NPSG which included the Parish Councils appointed Planning consulted had been made fully aware of the above consultations.</p>
<p><i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i></p>	
<p>837/20 To receive Bus Service Review report</p> <p>a) Bedford Road Bus Stop</p>	<p>The meeting was referred to the notes of the review meeting that had taken place on the 17 February 2020 at which GHPC representatives were present which had been previously circulated.</p> <p>a) There were no further developments relating to the Bedford Road bus stop other than reporting that a gas leak was currently being dealt with.</p>
<p>838/20 To receive Report on village maintenance matters:</p> <p>a) General maintenance issues</p> <p>b) BT Kiosk – Book Swap improvement</p> <p>c) Cemetery gates</p>	<p>a) The potholes in Willow Crescent had now been rectified. Storm damage had been dealt with. Extensive maintenance of the church yard had taken place. The chain link fence at Rectory Close will be included in the proposed maintenance program. The meeting was advised of reported damage to footpath caused by horses escaping from field off Glebe Lane. ACTION enquiries to be made</p> <p>b) Arrangements were in place for the bookshelves in the Phone box to be encased to prevent damage to books by damp. ACTION Clerk to confirm with contractor price for remedial work including provision of materials</p> <p>c) The meeting was referred to the response received from NBC regarding the cemetery gates being quite serviceable although in need of paint.</p>
<p>839/20 GHPFA Matters</p> <p>a) Proposed Pre-Planning Application for alterations to hall</p> <p>b) Amendments to Deeds</p>	<p>a) The meeting was referred to the request received from GHPFA for the Council to seek pre-planning requirement from NBC for alterations to hall. ACTION Clerk to write to NBC planning department accordingly.</p> <p>b) The council was concerned to read in GHPFA minutes of proposed further changes to the recently renewed lease and deeds. ACTION the Chairman to speak to the Chair of GHPFA regarding these concerns and why they had not been addressed at the time of the recent review.</p>
<p>840/20 To receive updated report on traffic management issue</p> <p>a) Community Speed Watch-update</p> <p>b) HGV and other traffic calming measures</p> <p>c) Introduction of ANPR camera in village</p>	<p>a) The Clerk had recently met with the Community Speed watch organizer to identify appropriate sites. Will be receiving equipment on the 27 March with the training taking place on 21 March at Caroline Chisholm School, Wootton. A camera has been installed in the High street to record data which is being provided by way of a weekly report. (see Appendix A) ACTION Clerk to ascertain definition of report.</p> <p>b) The meeting was referred to correspondence between Chairman and Highways previously circulated. Awaiting response from Police regarding the validity of data obtained from upgraded speed activated camera for further enforcement.</p> <p>c) The meeting was referred to consultation received from Police regarding installation of Automated Number Plate Recognition camera in the High Street. This was APPROVED by the council.</p>
<p>841/20 To consider the monthly public messages.</p>	<p>New councilors – Parking problems - ANPR to be installed</p>

Meeting Closed at 8.45pm

Signed..... Dated.....

Traffic Survey Report

Location: High Street, Great Houghton

Description: Lampost opposite White Hart pub

Facing: Newport Pagnell Rd

GPS: SP 79254 58925

Date Up: 24/02/2020

Date Down: 02/03/2020

Number of vehicles in survey:			11420
Posted Limit: 30	Exceeding Limit 1624 (14 %)	NPCC threshold 35	At or Exceeding NPCC: 496 (4 %)
*85 %: 31 mph		Vehicle average: 26mph	
Detailed information			
Motorbikes		LGV's	
85%: 34 mph	Count: 242	85%: 25 mph	Count: 81
Cars		HGV's	
85%: 31 mph	Count: 11089	85%: 18 mph	Count: 8

* The 85th percentile speed is the speed, which 85% of the vehicles are not exceeding. Road speed limits are commonly determined by the 85th percentile, given that 85% of drivers will drive at or below a speed that is comfortable for the given road conditions.

Due to limitations of equipment used the classification of vehicles cannot be guaranteed as 100% accurate. All other parameters are deemed to be correct at the time recorded.

NPCC refers to the National Police Chiefs Council, formerly ACPO. The NPCC set the minimum enforcement threshold for forces across the UK.