

Minutes of the Ordinary Meeting of Great Houghton Parish Council to be held by way of a video conference at 7.30pm on Tuesday 12 May 2020

In Attendance: Cllr Bowler, Cllr Jeakings, Cllr Barham, Cllr Williams, Cllr Sampson, Cllr Shaw

Also, In attendance: M Billingham Parish Clerk, C Carr GHPFA

852/20 Opening procedures a) To receive and approve apologies for absence. b) To approve the minutes of the previous ordinary meeting held on Tuesday 14 April 2020 c) To receive declarations of interest related to the business on the agenda.		a) Apologies were received from NW Paul Townsend, NCC Cllr Bowen. b) The minutes of the meeting held on the 14 April 2020 were APPROVED c) There were no Declarations of interest																																											
<i>Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business</i>																																													
853/20 Public Participation Section		Meeting advised of update on VE Day picnics																																											
<i>Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes</i>																																													
854/20 Reports a) To receive a report from County Councillor representative b) To receive a report from Borough Councillor representative c) To receive a report from Police / Neighbourhood Warden d) To receive a report from Great Houghton Playing Fields Association		a) No report received b) No report received c) Meeting referred to report previously circulated crime report. One criminal damage reported in April. No report from NW. d) Possible opening of tennis court singles and no children Covid-19 grant £10,000. No income coming in down about £3500 so far.																																											
855/20 To receive and adopt the Finance & Administration Report a) To receive and approve the Receipts and Payment Accounts at end of April 2020 b) To receive report on payments to be authorized c) To receive and approve AGAR Section 1 – Annual Governance Statement 2019/2020 d) To receive and approve AGAR Section 2 – Accounting Statements 2019/2020 e) To receive update regarding on-line payments process		a) The accounts to the end of April 2020 were APPROVED . A balance of £29682.24 (£18367.18 + £11964.89) outstanding cheques £649.83. b) The following Payments were AUTHORISED : <table><tr><td>12</td><td>Parish Clerk</td><td>100672</td><td>Salary</td><td>308.90</td><td></td></tr><tr><td>12</td><td>HMRC</td><td>100673</td><td>PAYE</td><td>77.80</td><td></td></tr><tr><td>12</td><td>TaylorMade Castings</td><td>100674</td><td>Bench</td><td>1122.00</td><td>187.00</td></tr><tr><td>12</td><td>Rogers Quickprint</td><td>100675</td><td>VE Day Leaflets</td><td>35.00</td><td></td></tr><tr><td>12</td><td>CTL Property</td><td>100676</td><td>Maintenance</td><td>280.00</td><td></td></tr><tr><td>12</td><td>Parish Clerk</td><td>100677</td><td>Expenses</td><td>140.72</td><td></td></tr><tr><td colspan="4">TOTAL</td><td>£1,964.42</td><td>£187.00</td></tr></table> c) Section 1 of the AGAR Part 3 Annual Governance Statement was APPROVED . d) Section 2 of the AGAR part 3 Accounting Statement 2019/20 was APPROVED e) The meeting was advised Online banking HSBC do not offer the service await lock down ending		12	Parish Clerk	100672	Salary	308.90		12	HMRC	100673	PAYE	77.80		12	TaylorMade Castings	100674	Bench	1122.00	187.00	12	Rogers Quickprint	100675	VE Day Leaflets	35.00		12	CTL Property	100676	Maintenance	280.00		12	Parish Clerk	100677	Expenses	140.72		TOTAL				£1,964.42	£187.00
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856/20 To receive the Clerk's report a) Update on Coronavirus special measures b) Update on Council vacancies		a) The meeting was referred to the latest update from the Government on Coronavirus special measures. The network of volunteers continues to help and assist where required and able. b) Now had confirmation that election not required able to co-opt to fill current vacancy. Chairman confirmed that he would be standing down as a councillor having served for five years. Replacement Chair will need to be determined at next meeting. The meeting thanked the Chair for his services and commitment which will be greatly missed.																																											
847/20 To receive and consider the planning report a) To consider the planning report b) PAG Report – c) NPSG Update -		a) There had been no applications received during April. b) No PAG report c) No NPSG report																																											

<i>Planning report previously circulated and accessible at www.greathoughton.org.uk</i>	
848/20 To receive Report on village maintenance matters: a) General maintenance issues – Dog Bins – grass cutting – Pocket Park maintenance	Poor grass cutting apology received from NCC contractor. Broken Bough at The Green reported being investigated. Concern was raised regarding Public footpath across stream at end of Glebe Lane. Not official footpath NCC will not deal with it. ACTION Clerk to search of index map land registry.
849/20 To receive updated report on traffic management issue a) Community Speed Watch- update	No update on CSW due to Coronavirus. Speed camera serviced by Clerk
850/20 To consider and determine any further Coronavirus special measures a) To consider and determine arrangements for Annual Parish & Council meeting b) To consider current payment methods and determine any changes (on-line)	a) RESOLVED that next meeting to be by video conference to be Annual Parish Council meeting. b) The meeting was advised that HSBC were not offering online services. Will need to await end of Coronavirus special measures.
851/20 To consider the monthly public messages.	Two Councillors required to fill vacancies. Council to express sincere thanks for wonderful support received from Residents. Three winners of best decorated to receive £15 vouchers each. ACTION Clerk to obtain and write to White Hart. To be made aware and alerted to reported intruders in village

Meeting closed at 8.35 pm

Signature.....

Dated.....