Great Houghton Parish Council

**Chair: Clerk:**

# Cllr Bill Garner Mr Mike Billingham

**Minutes of the Ordinary Meeting of Great Houghton Parish Council held on Tuesday 19 July 2022 at the Village Hall, Leys Lane commencing at 7.45pm.**

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| **In Attendance:** Cllr R Shaw, Cllr M Barham, Cllr P Wright, Cllr J Havard | **Also, in Attendance:** M Billingham Parish Clerk WNC Cllr J Nunn |

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| **170/22. Opening Procedures**   1. To receive and approve apologies for absence: 2. To approve the minutes of the previous Ordinary Parish Council Meetings held on Tuesday 21 June 2022 3. To receive declaration of interests related to the business on the agenda | | | | | 1. Apologies received From Cllr W Garner, Cllr S Williams 2. The minutes of the ordinary council meeting held on the 21 June 2022 were **APPROVED** 3. There were no declaration of interests relating to agenda items. |
| *Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business*) | | | | | |
| **171/22. Public Participation Section** | | | | No members of public present | |
| *Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes****)*** | | | | | |
| **172/22. To receive following Reports**   1. To receive report from West Northamptonshire Councillors 2. To receive reports from Police / PLR 3. To receive report from Neighbourhood Warde**n** 4. To receive report from Great Houghton Playing Fields Association | a) WNC Cllr Nunn referred to cycleway presentation, review of county boundaries, funding opportunities available. He welcomed the parish councils submitted S106/CIL document listing future planning requirements which he believed amendments to the Northampton Plan Part 2, supported. He referred the meeting to particular references in the proposed plan relating to Great Houghton Referred to our wish list. Concern was expressed by the council over electric motorbikes unlawfully using cycle park. Believed to be group of youths from Duston.  b) The meeting was referred to the Police report previously circulated. One car crime reported during June 22. The PLR referred the meeting to the warnings from Neighbourhood Alert regarding online Scams.  c) There was no report from the Neighbourhood Warden.  d) GHPFA Wished to proceed with purchase of two containers needed for storage and was seeking financial support from the council. Seven days’ notice of commencement of work by Anglian Water has now been given for Leys Lane and the car park. It is expected that additional car-parking will be made available by way of opening the overflow part at the side of the children’s play area. Concern was expressed that the overflow needs to be open when football clubs meet in order to prevent parking in the lane and at the junction with The Green. | | | | |
| **173/22. To receive and adopt the Finance & Administration Report**   1. To receive Receipts and Payment Accounts to end of June 2022. 2. Payments to be authorised. 3. Receive Internal Control Report April-June 4. Review of 2022/2023 Budget | | a) The Accounts to the end of June 22 were **APPROVED** with a balance of £37,220.48  b) The following payments were **AUTHORISED**   |  |  |  |  | | --- | --- | --- | --- | | Parish Clerk | T00140 | Salary | 314.40 | | HMRC | T00141 | PAYE | 90.00 | | HGM | T00142 | Maintenance | 240.00 | | HGM | T00143 | Maintenance | 200.00 | | NCALC | T00144 | Training | 144.00 | | NCALC | T00145 | Membership | 627.53 | | Parish Clerk | T00146 | Expenses | 33.50 | | Ellis Tree Services | T00147 | Tree Service | 960.00 | |  |  |  | **2609.43** |   c) The meeting was referred to the internal control report previously circulated for April – June period which was **RECEIVED** Thanks were recorded for the work carried out by Cllr Williams as the newly appointed ICC  d) The meeting was referred to the 2022/2023 budget figures included in the accounts summary and circulated every month.  In view of funding requests being received and proposed maintenance projects, it was **RESOLVED** to adjust the budget by way of increasing the grants/donations to £4427.64 (being the maximum in accordance with s137 LGA 1972) and to increase the village hall replacement budget (currently £0) to £3500 | | | |
| **174/22 To receive and consider Planning Matters**   1. The Annual Planning Report 2. Receive report from PAG | | 1. The meeting was referred to the annual planning report. **ACTION** Clerk to produce draft response to WNC Northampton Plan part 2 for approval at next council meeting. **ACTION** Councillors to access links to both planning consultations and advise Clerk of any comments or concerns. 2. There was no PAG report | | | |
| **175/22 To receive the Clerks Report** | | The Clerk advised that due to COVID and heatwave no community speed check had yet taken place. It was **RESOLVED** that councillors and group volunteers be invited to attend on Friday 22 July from 9.30am and Saturday 22 July from 2pm. | | | |
| **176/22. To receive Report on village maintenance matters**   1. Issues relating to Leys Lane 2. Update on flower boxes 3. Update on Urban Highway Grass Cutting 4. To further consider replacement of village notice boards | | | 1. The meeting was advised that awaiting further response from LPR regarding land ownership issue. **ACTION** arrangements were made to remove the fly-tipped logs from Leys Lane on Thursday 21 July at 9.30am. 2. The meeting was referred to report from Cllr Garner. The flower boxes had now been purchased and were being planted. Arrangements were being made to install by end of this month. 3. There was no update on the Urban Highway Grass Cutting 4. The meeting was referred to the full quote now received for the three new notice boards being £8,006.83. Clerk waiting response from contractor for cost of fitting the boards. **ACTION** this matter deferred to next meeting for fitting costs. | | |
| **177/22 To Consider request from GHPFA for purchase of containers** | | | | The meeting was referred to the request from GHPFA for purchase of containers. The meeting was advised of the options available to the council and the revised budget constraints. It was **RESOLVED** that the council would purchase one container and pay the delivery charge £3225 + (£490 + VAT). **ACTION** Clerk to be provided with amended invoice. | |
| **178/22 To consider request from Pocket Park Committee for purchase of seeds** | | | | The meeting was referred to funding request from Pocket Park Committee for seeding at a cost of £326. **ACTION** In view of previous seeding having not worked, the Clerk to request further information for consideration at next meeting | |
| **179/22. To consider the monthly public messages** | | | | Residents to be mindful of Scam online warning from Neighbourhood Alert  Appeal to dog owners with Increase in dog mess throughout village  Watching out for our neighbours during hot weather | |

**Meeting Closed at 9.20pm**

**Signed………………………………………………….. Dated…………………………………………………**