Great Houghton Parish Council

**Minutes of the Ordinary Council Meeting of Great Houghton Parish Council held on Tuesday 16 April 2024 at the Village Hall, Leys Lane commencing at 7.30pm.**

|  |  |
| --- | --- |
| **In Attendance:** Cllr S Williams, Cllr R Shaw, Cllr M Barham, Cllr J Havard, Cllr J Browett  | **Also, In Attendance**: M Billingham PC, A Owen D Lock Associates, J Mori & L Large Homes England |

|  |  |
| --- | --- |
| **355/24. Opening Procedures**1. To receive and approve apologies for absence:
2. To approve the minutes of the Ordinary Parish Council Meeting held on Tuesday 19 March 2024
3. To receive declaration of interests related to the business on the agenda.
 |  1. There were no apologies for absence received.
2. The minutes of the Ordinary Council Meeting held on Tuesday 19 March 2024 were **APPROVED**.
3. There were no declaration of interests relating to agenda items.
 |
| *Members are reminded that the disclosure of a Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business*) |
| **356/24. Public Participation Section**  | There were no members of the public present  |
| *Members of the public are invited to address the council. limited to 15 minutes maximum with individual contributions limited to 3 minutes****)*** |
| **357/24 To receive update from Homes England on work and timeframes at The Green** | Assured that GHPC had not missed anything. Activity on site archaeological investigation and surveys -Transport survey taken longer that envisaged to obtain Transport Model from WNC no resolution yet with WNC labour issues causing delay.Further engagement was expected winter 23/24 but are somewhat behind. Stage two drawing info together for testing not happened yet and likely this summer. Common place website available for communication. Neighbourhood Plan & Local Plan part two protects SANG for leisure and recreation. Likely to be some recreational activities facilities at Southern end, away from village. |
| **358/24. To receive following Reports**1. To receive report from West Northamptonshire Councillors
2. To receive reports from Police / PLR
3. To receive report from Great Houghton Playing Field Association
4. To receive Speed/Traffic Report
 | 1. There were no reports received from WNC Councillor Representatives
2. The meeting was referred to the crime report circulated previously. Residential Burglary Theft from garden shed.
3. The meeting was referred to report previously circulated. Work on car park now taking place. Clerk has obtained framed picture of King Charles. To be referred to GHPFA for decision on location in village hall.
4. Meeting was referred to report previously circulated. Consultant had confirmed ANPR survey has now been completed and data is being analysed. Awaiting report. Have received interest from resident willing to take on operation of SAS.
 |
| **359/24. To consider and determine Councillor Vacancies** | It has now been confirmed that the statutory notice period having expired, with no application for a ballot being received, the council was now able to fill vacancy by co-option.  |
| **360/24. To receive and adopt the Finance & Administration Report** 1. To approve the Receipts and Payment Accounts to end of March 2024
2. Payments to be authorised.
 | 1. The accounts to the end of March 2024 and therefore to the end of the financial year were **APPROVED** with a closing balance of £30,061.62
2. The following payments were **AUTHORISED**:

|  |  |  |  |
| --- | --- | --- | --- |
| Parish Clerk | T00313 | Salary | 318.00 |
| HMRC | T00314 | PAYE | 146.40 |
| Leigh Billingham | T00315 | Distribution | 30.00 |
| Rogers Quickprint | T00316 | Printing | 297.00 |
| HGM | T00317 | Maintenance (0516) | 300.00 |
| NCALC | T00318 | Membership | 738.33 |
| ACRE | T00319 | Membership | 42.00 |
| Parish Clerk | T00320 | Expenses | 54.98 |
|  |  |  |  |
|  |  |  | **1926.71** |
| Card Payments |  |  |  |
| Amazon | T00321 | Subscription  | 8.99 |
| **TOTAL PAYMENTS FOR MONTH** | **1935.70** |

 |
| **361/24 To receive and consider Planning Matters**1. The Annual Planning Report
2. Receive report from PAG.
3. Update on Development at The Green
4. Update on WNC Planning Reform Settlements
5. Update on failure to consult on scoping application
 | 1. 2024/1634 2A The Lakes. The council had no objections to this application but was concerned that no reference had been made to the NDP and that this development was on the side that faces open countryside.

**ACTION** Clerk to seek advice from Planning Consultant relating to WNC Local Plan for consideration and determination at next council meeting.1. There was nothing to report from PAG.
2. See minute 357/24 above. It was confirmed that GHPC would seek to have responsibility and finance for maintenance of the SANG.
3. There was no update on Planning Reform Settlements.
4. The meeting was advised of further response from WNC now saying that the council was consulted but incorrect email used. **ACTION** Clerk to seek advice and guidance from NCALC.
 |
| **362/24 To receive the Clerk’s Report**1. Update on Emergency Plan
2. Update on Community Governance Review
 | 1. Cllr Shaw awaiting response on contact details for Church and WI
2. Awaiting invite for meeting with WNC Ward Councillors.
 |
| **363/24. To receive Report on village maintenance/Highway matters**1. Update on Leys Lane, Disused Railway/Cycleway/Footpath, 20mph speed signs.
2. Update on Pocket Park replacement of bench.
3. To further consider alternative arrangements for operating Speed Activated Camera
4. To further consider alternative management of Book-Swap Kiosk
 | 1. The 20mph signs have now been supplied and fitted along the High Street, The Green, and Cherry Tree Lane. There was no further update on other matters. **ACTION** Clerk to pursue.
2. Have received response from PPC welcoming bench replacement. Awaiting approval of bench type. **ACTION** Clerk to pursue.
3. Following article in Parish News have now received offer from local resident, Richard Ahern, willing to take on operation of SAS. **ACTION** Clerk to liaise with resident.
4. Cllr Shaw advised that enquiries have been made and awaiting response.
 |
| **364/24. To consider the monthly public messages** |  Help! Two more councillors are required and offers of assistance. Contact Parish Clerk.Please ensure to secure your garden sheds and equipment.  |

**Meeting closed at: 8.45 pm**